

MINUTES OF THE KINGMAN COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ON December 14<sup>th</sup>, 2020

The Board of Kingman County Commissioners met in the Commission Room of the County Courthouse, Kingman, Kansas on December 14<sup>th</sup>, 2020. Those present:

John Steffen, Chairman  
Fred Foley, Commissioner  
Jerry Henning, Commissioner  
Carol Noblit, County Clerk  
John Caton, County Counselor (online)

Visitors Online: Trace Salzbrenner, Kingman Leader-Courier; Shanna Henry; Jerika Francis; Andrea Wood; Larry Landwehr; Emergency Manager

Visitors: Zachary Bieghler, Kingman EMS Director; April Lord, Kingman EMS; Sean Stuchlik, KONE elevator; Leslie Schrag, Economic Development Director

Staff: Amber Hartley, Appraiser; Becky Luntsford, County Treasurer; John Wimer, Noxious Weed Director; Stan Goetz, HR; Mary Schwartz, Health Nurse; Mark Schnittker, Courthouse Maintenance; Richard Schott, Emergency Manager; Charles Arensdorf, Public Works Director and Steve Bachenberg, County Engineer.

Chairman Steffen called the Board of County Commissioners Meeting to order at 8:30 a.m.

The Pledge of Allegiance was said by all in attendance.

Commissioner Henning gave an invocation.

Chairman Steffen asked if there was any public comment.

Larry Landwehr said Good Morning and Merry Christmas.

Chairman Steffen asked if there were any additions to the agenda.

Commissioner Henning would like to add discussion on the window project.

~~MOTION: Commissioner Henning moved to approve the agenda with the addition of window project discussion. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.~~

The County Commissioners signed County vouchers in the amount of \$105,459.67.

The County Clerk submitted the December 7<sup>th</sup>, 2020 Commission Meeting minutes for approval.

MOTION: Commissioner Foley moved to approve the December 7<sup>th</sup>, 2020 Commission Meeting minutes for approval. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

8:35 a.m. Amber Hartley, County Appraiser was in to request an executive session for non-elect personnel matters.

EXECUTIVE SESSION: Commissioner Henning moved to go into executive session to discuss and employee's performance at 8:35 a.m. with Amber Hartley, County Appraiser pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and will return to open session in the Board meeting room at 8:45 a.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 8:45 a.m. with no binding action taken.

Ms. Hartley left the meeting at 8:45 a.m.

8:45 a.m. Becky Luntsford, County Treasurer was in to request an executive session for non-elect personnel matters.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session to discuss and employee's performance at 8:47 a.m. with Becky Luntsford, County Treasurer pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and will return to open session in the Board meeting room at 9:05 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:05 a.m. with no binding action taken.

9:05 a.m. John Wimer, Noxious Weed Director was in for his performance review.

EXECUTIVE SESSION: Commissioner Henning moved to go into executive session to discuss and employee's performance at 9:05 a.m. with John Wimer, Noxious Weed pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and will return to open session in the Board meeting room at 9:22 a.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:22 a.m. with no binding action taken.

Mr. Wimer submitted the breakdown of the bids received last week.

MOTION: Commissioner Foley moved to approve the bids from SIMS and Van Diest on different chemicals in the amount of \$49,799.90. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

9:30 a.m. Zachary Bieghler, Kingman EMS Director was in with EMS Stats and Department update.

Mr. Bieghler and Ms. Lord left the meeting at 9:43 a.m.

Two Cereal Malt Beverage Licenses were submitted for Spike's Place and Roadside Inn.

MOTION: Commissioner Henning moved to approve the Cereal Malt Beverage License for Spike's Place. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to approve the Cereal Malt Beverage License for Roadside Inn. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

9:45 a.m. Mary Schwartz, Health Nurse was in to discuss the COVID rates and cases with the County Commissioners.

Ms. Schwartz let the Commissioners know that the Pfizer vaccine will be going to the bigger areas first that have the higher case counts.

Ms. Schwartz discussed purchasing 15 hand held radios with the COVID 19 supplemental grant and explained that the grant has to be expended by February 2021. Ms. Schwartz submitted a quote from icom.

MOTION: Commissioner Henning moved to approve the purchase of 15 hand held radios from icom with the COVID 19 supplemental grant in the amount of \$5,559.00. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Schwartz discussed extended time for vacation.

MOTION: Commissioner Foley moved to approve extended time for vacation. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

10:08 a.m. Sean Stuchlik, KONE elevator representative was in to discuss a bid submitted last week on repairs to the elevator. The cost of the bid is \$28,104.00.

MOTION: Commissioner Foley moved to approve the purchase of repairs from KONE in the amount of \$28,104.00. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Henning moved to approve the contract with Adams Brown Beran And Ball Chtd. For the 2020 Audit in the amount of \$30,000.00. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to not be part of the League of Kansas Municipalities for 2021. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

---

MOTION: Commissioner Henning moved to approve the 2021 Cummins Contract for the Courthouse generator in the amount of \$1077.19. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session to discuss and employee's performance at 10:30 a.m. with Mark Schnittker, Courthouse Maintenance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and will return to open session in the Board meeting room at 10:45 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 10:45 a.m.

10:45 a.m. Richard Schott, Emergency Manager and Linda Langley, Internal Auditor were in to discuss the Spark funding. Witt O'Briens LLC would be willing to continue through the audit process until July 2021 with a revised contract.

Linda Langley, Internal Audit discussed the finances of the Spark funding and the documentation that is being filed on all purchases.

Ms. Langley discussed the expenses that still need to be finalized.

Mr. Schott would like to have Witt O'Briens LLC at the next Board of County Commissioners meeting to discuss a contract for up to \$20,000.00 for services until July 2021.

Mr. Schott discussed keeping the person at the entrance door checking people in until further notice.

The Commissioners agreed that would be good.

Mr. Schott discussed extending the County declaration for emergency.

Mr. Schott left the meeting at 11:21 a.m.

11:22 a.m. Leslie Schrag, Economic Development discussed that the façade program is to move forward.

Ms. Schrag submitted forms for signatures for the CDBG-CV grant for X-Perience Salon & Massage approval for funding.

The Commissioners approved the grant for X-Perience Salon & Massage.

11:30 a.m. Charles Arensdorf, Public Works Director submitted a request to transfer unused funds left over in the Kingman County Road and Bridge Budget is 75% to the Special Highway and 25% to Special Machinery.

MOTION: Commissioner Foley moved to approve the transfer of unused funds with 75% to Special Highway and 25% to Special Machinery. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf gave an update on the new river bridge SW of Murdock (Dale #20).

Mr. Arensdorf discussed the wind farm Heavy Haul Route request and that he has talked with Tanner Yost.

Steve Bachenberg, County Engineer was in with updates.

Mr. Bachenberg let the Commissioners know that the State is doing a local roads safety and KDOT is paying for them.

Mr. Bachenberg and Mr. Arensdorf left the meeting at 11:54 a.m.

11:54 a.m. Sheriff Hill was in to let the Commissioners know that the move of prisoners to the new part has been done. Also, Sheriff Hill discussed the salvage of the old toilets, beds and doors.

Commissioner Henning let the Sheriff know that he would call and see who the salvaged property belongs to.

Sheriff Hill left the meeting at 12:03 p.m.

The Commissioners signed the followings abatements and one added:

ADDED			
ABATEMENTS		ABATEMENTS	
2020000126	251.56	2020000128	-28.10
2020000127	5.52	2020000130	-32.18
2020000129	-1349.38	2020000133	-251.41
2020000132	-561.83	2020000135	-561.83
2020000134	-251.41	2020000137	-561.83
2020000136	-251.41	2020000143	-561.83
2020000138	-251.41	2020000145	-561.83
2020000144	-251.41	2020000147	-286.99
2020000146	-754.73	2020000149	-561.83
2020000148	-251.41	2020000151	-286.99
2020000150	-754.73	2020000153	-561.83
2020000152	-251.41	2020000155	-754.73
2020000154	-286.99	2020000157	-561.83
2020000156	-251.41	2020000159	-286.99
2020000158	-754.73	2020000161	-561.83
2020000160	-251.41	2020000163	-286.99
2020000162	-754.73	2020000165	-561.83
2020000164	-502.84	2020000167	-573.97
2020000166	-754.73	2020000169	-561.83
2020000168	-251.41	2020000171	-286.99
2020000170	-754.73	2020000173	-561.83
2020000172	-251.41	2020000175	-286.99
2020000174	-754.73	2020000177	-561.83
2020000176	-251.41	2020000179	-286.99
2020000178	-754.73	2020000184	-251.41
2020000180	-561.83	2020000187	-561.83
2020000185	-502.84	2020000189	-573.97
2020000188	-754.73	2020000192	-561.83
2020000191	-251.41	2020000195	-286.99
2020000194	-754.73	2020000199	-561.83
2020000198	-251.41	2020000201	-286.99
2020000200	-754.73	2020000203	-561.83
2020000202	-251.41	2020000205	-286.99
2020000204	-754.73	2020000207	-561.83
2020000206	-251.41	2020000209	-286.99
2020000208	-754.73	2020000211	-561.83
2020000210	-3017.00		

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session to discuss and employee's performance at 12:15 p.m. with Stan Goetz, HR pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and will return to open session in the

Board meeting room at 12:26 p.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 12:26 p.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Henning moved to go into executive session to discuss and employee's performance at 12:30 p.m. with Stan Goetz, HR and John Caton, County Counselor pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and will return to open session in the Board meeting room at 12:45 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 12:45 p.m. with no binding action taken.

MOTION: Commissioner Foley moved to adjourn the regular board meeting at 12:46p.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.