

MINUTES OF THE KINGMAN COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ON October 13<sup>th</sup>, 2020

The Board of Kingman County Commissioners met in the Commission Room of the County Courthouse, Kingman, Kansas on October 13<sup>th</sup>, 2020. Those present:

John Steffen, Chairman  
Fred Foley, Commissioner  
Jerry Henning, Commissioner  
Carol Noblit, County Clerk  
John Caton, County Counselor

Visitors Online: Kingman Emergency Manager; Visitor; Joyce; Caller 01

Staff: Stan Goetz, HR/Planning/Zoning/Wastewater Director; Linda Langley, Internal Auditor; John Nye, Spark; Charles Arensdorf, Public Works Director; Mary Schwartz, Health Nurse; Mark Schnittker, Courthouse Maintenance & Richard Schott, Emergency Manager.

Chairman Steffen called the Board of County Commissioners Meeting to order at 8:30 a.m.

The Pledge of Allegiance was said by all in attendance.

Commissioner Foley gave an invocation.

Chairman Steffen asked if there were any additions to the agenda.

MOTION: Commissioner Henning moved to approve the agenda as presented. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

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Chairman Steffen asked if there were any public comment.

No public comments were given.

The County Clerk submitted the October 5<sup>th</sup>, 2020 Commission meeting minutes for approval.

MOTION: Commissioner Henning moved to approve the October 5<sup>th</sup>, 2020 Commission Meeting minutes. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

8:45 a.m. Carol Noblit, County Clerk discussed the Courthouse generator with the County Commissioners. The generator causes trouble with Computer programs and battery backups through the offices so it was discussed to change the time that the generator will run.

Commissioners decided to change the generator running to 6:45 a.m. to 7:45 a.m. before work is started on the one Wednesday a month instead of during the middle of the work day.

The County Clerk asked for a non-elect personnel executive session.

EXECUTIVE SESSION: Commissioner Foley moved to go into Executive session with Carol Noblit, County Clerk; Stan Goetz, HR and John Caton, County Counselor at 8:55 a.m. to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of

non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and will return to open session in the Board meeting room at 9:10 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:10 a.m. with no binding action taken.

9:10 a.m. Stan Goetz, HR/Planning/Zoning/Wastewater Director was in with a pay in lieu of vacation for the Sheriff's Department employee.

Commissioners agreed to the payment in lieu of vacation for a Sheriff's office employee.

Mr. Goetz left the meeting at 9:15 a.m.

The Commissioners discussed the bills received from The Law Company for Phase I.

9:30 a.m. Linda Langley, Internal Auditor was in to review the financial reports with the County Commissioners.

Ms. Langley left the meeting at 10:01 a.m.

10:01 a.m. Mary Schwartz, Health Nurse was in to update the Commissioners on COVID cases.

Ms. Schwartz let the Commissioners know that the new RN is working out very well.

Ms. Schwartz discussed the purchasing of a pickup for the Health Department.

The Commissioners agreed to purchase the pickup that was reviewed last week and just add the trailer brake controller.

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Ms. Schwartz left the meeting at 10:22 a.m.

10:22 a.m. Richard Schott, Emergency Manager and John Nye were in to discuss purchasing automatic doors for the Courthouse and Health Department.

The Commissioners would like for Mark Schnittker to get another bid for the automatic doors.

Mr. Schott discussed a thermometer being purchased that will take temperatures on the back of your wrist.

**MOTION:** Commissioner Henning would like to approve the purchase of a fever warn Scanner from Novatec in the amount of \$998.00. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

John Nye let the Commissioners know that they are in the final stages.

Mr. Schott and Mr. Nye left the meeting at 10:59 a.m.

10:59 a.m. Charles Arensdorf, Public Works Director was in to review September financial reports with the County Commissioners.

Mr. Arensdorf gave the Commissioners project updates.

Mr. Arensdorf discussed his budget and the transfers at the end of the year with the Commissioners.

Mr. Arensdorf left the meeting at 11:30 a.m.

11:30 a.m. Sheriff Hill was in with a Cox Contract for the Law Enforcement Center.

MOTION: Commissioner Foley moved to approve the Cox Contract for the Law Enforcement Center. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners recessed the board meeting to the Law Enforcement Center at 11:40 a.m.

Chairman Steffen called the board meeting to order at 12:27 p.m.

The County Commissioners approved county vouchers in the amount of \$294,238.90.

MOTION: Commissioner Henning moved to adjourn the regular board meeting at 12:30 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

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