

MINUTES OF THE KINGMAN COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ON August 31<sup>st</sup>, 2020

The Board of Kingman County Commissioners met in the Commission Room of the County Courthouse, Kingman, Kansas on August 31<sup>st</sup>, 2020. Those present:

John Steffen, Chairman  
Fred Foley, Commissioner  
Jerry Henning, Commissioner  
Carol Noblit, County Clerk  
John Caton, County Counselor

Visitors Online: Kingman Leader Courier; Andrea Wood; Karen Patterson, Witt O'Brien's LLC; Viewer; Caller 01 & Leslie Schrag, Economic Development Director.

Staff: Stan Goetz, HR; Mary Schwartz, Health Nurse; John Nye & Richard Schott, Emergency Manager.

Chairman Steffen called the Board of County Commissioners Meeting to order at 8:30 a.m.

The Pledge of Allegiance was said by all in attendance.

Commissioner Steffen gave an invocation.

Chairman Steffen asked if there were any additions to the agenda.

MOTION: Commissioner Foley moved to approve the agenda. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen asked if there were any public comment.

No comment was made.

The County Clerk submitted the minutes of the August 24<sup>th</sup>, 2020 Regular Meeting for review and approval.

MOTION: Commissioner Foley moved to approve the August 24<sup>th</sup>, 2020 regular board meeting minutes. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

8:34 a.m. Charles Arensdorf, Public Works Director was in and let the Commissioners know that the first tower base on the windfarm has been poured. Also, the wind farm transformer has been moved. s

Mr. Arensdorf submitted federal fund exchange documents for signature in the amount of \$88,488.73 for the FAS #12 bridge repair.

Mr. Arensdorf gave an update on the 2020 Hot Mix Program and on the B.3-5.0 Bridge project on NW 20 St.

Mr. Arensdorf discussed equipment repairs and submitted an estimate for engine repair on a 1996 International in the amount of \$22,519.82.

Commissioners agreed on the repair of the 1996 International.

Mr. Arensdorf left the meeting at 9:03 a.m.

9:04 a.m. Stan Goetz, HR/Planning/Zoning/Wastewater Director was in with a request for pay in lieu of time off for an employee.

Commissioners approved the pay in lieu of time off.

Mr. Goetz discussed two employees that will start on September 4, 2020 for the Sheriff's Department.

Mr. Goetz submitted a map for the smarsh brothers second addition just south of the current smarsh addition by Cheney Lake that the planning commission signed off on and the next meeting is September 28<sup>th</sup> for the final plat map.

Mr. Goetz discussed with the Commissioners changing zoning to five acres from twenty acres for building.

Mr. Goetz submitted the following building permits:

1. Fred Simon for a storage shed in Section 14, Township 27, Range 6W.
2. Allan Schnittker for a patio cover in Section 33, Township 27, Range 10W.
3. Travis Eck for a house/shed in Section 19, Township 27, Range 7W.
4. Michael & Alicia Cox for a machine shop in Section 27, Township 27, Range 5W.
5. Keith Peters for an addition to house in Section 27, Township 27, Range 5W.

Mr. Goetz left the meeting at 9:37 a.m.

9:37a.m. Mary Schwartz, Health Nurse was in to let the Commissioners know that there are 42 cases in the County with 12 active and 4 of those hospitalized.

Ms. Schwartz let the Commissioners know that she is going to start weekly meetings with the Schools.

Ms. Schwartz discussed that they are going to work on the screening process entering into the Courthouse.

Ms. Schwartz discussed grant monies that she will be receiving from the state and how she would like to distribute them.

Commissioners would like for Ms. Schwartz to get with Stan Goetz and Linda Langley.

Ms. Schwartz left the meeting at 10:05 a.m.

10:05 a.m. Sheriff Hill and Heather Kinsler, 911/Dispatch Director were in to discuss that the Law Company is not ready for installation of the Dispatch equipment.

Commissioners said they feel that the Law Company takes responsibility for the equipment installation. If it is installed now they will be responsible for the condition of the equipment and if it is damaged.

Sheriff Hill left the meeting at 10:11 a.m.

10:11 a.m. Richard Schott, Emergency Manager; Linda Langley, Internal Auditor and John Nye were in the meeting and Karen Patterson, Witt O'Brien's LLC representative was online to discuss the community based survey that was sent out and what was requested.

Mr. Schott discussed his concern that the survey did not reach all the community and if more time is available to reach out.

Ms. Patterson let Mr. Schott know that we have ten days to possibly two weeks to get more information.

Ms. Patterson recommended making sure that their expenses are covering the current COVID-19 situation.

Mr. Schott asked if they can also include future expenses for COVID.

Ms. Patterson said that they can include future expenses as long as they are using it for COVID.

Witt O'Briens LLC will be doing the reviewing of expenses submitted.

Ms. Patterson left the meeting at 10:46 a.m.

County Clerk submitted a proposal for a new AED for the Courthouse and the Health Department as the warranty has ended on the current AED's.

MOTION: Commissioner Foley moved to approve the purchase of two AED's from First Responder KS in the amount of \$1950.00. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

10:55 a.m. Roy Riggs, The Law Company was in to discuss some concerns of the County Commissioners and what is being done.

MOTION: Commissioner Foley moved to recess the Commission meeting to the Law Enforcement Center at 11:15 a.m. Commissioner Steffen seconded the motion. The motion was approved upon the majority vote of the County Commissioners.

Chairman Steffen reconvened the meeting at 11:17 a.m.

The Commissioners reviewed the Law Enforcement Center progress.

MOTION: Commissioner Foley moved to recess the meeting at the Law Enforcement Center at 11:37 a.m. to go to the Commission Board Meeting room. Commissioner Steffen seconded the motion. The motion was approved upon the majority vote of the County Commissioners.

Chairman Steffen moved to reconvene the Commission meeting at 11:39 a.m.

11:39 a.m. Sheriff Hill was in to discuss the microwaves for the Law Enforcement Center and quote received from Metro Appliances & More out of Wichita for \$242.00 a piece for a total of \$1210.00.

MOTION: Commissioner Foley moved to approve purchasing 5 microwaves for \$1210.00 from Metro Appliances & More. Commissioner Steffen seconded the motion. The motion was approved with a majority vote of the County Commissioners.

Sheriff Hill discussed a letter received from Robert Metoyer from MKEC stating the Law Enforcement Center storm protection capabilities. The building will withstand 250 mph winds as well as 100psf non-reducible live load on the roof structure.

Sheriff Hill let the Commissioners know that the fire system is being replaced and the current system will be saved.

The County Commissioners signed the following abatements:

ABATEMENTS	
2020000076	-315.30
2020000077	-24.42
2020000078	-22.92
2020000079	-1289.12
2020000080	-748.80
2020000081	-306.02
2020000082	-2078.72
2020000083	-244.54
2020000085	-238.44

The Commissioners signed road & bridge vouchers in the amount of \$83,534.55.

The Commissioners signed county vouchers in the amount of \$77,018.13.

MOTION: Commissioner Foley moved to adjourn the regular board meeting at 12:07 p.m. Commissioner Steffen seconded the motion. The motion was approved with a majority vote of the County Commissioners.