
MINUTES OF THE KINGMAN COUNTY
BOARD OF COUNTY COMMISSIONERS
ON June 8th, 2020

The Board of Kingman County Commissioners met in the Expo Center North Room, Kansas on June 8th, 2020. Those present:

John Steffen, Chairman
Fred Foley, Commissioner
Jerry Henning, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors online: Jason Jump, Leader-Courier; Larry Landwehr; Kingman Activity Center; Jerika Francis; Kallie Turner; Joyce Foley; Caller 02; Vicki Steffen.

Visitors: Pam Stasa, Conservation District; Clint Foley, Chairman; Chad Huffman, Treasurer; Weston Winter; Kevin Wegerer and Catherine Rohrer, South Central Kansas Community Corrections Administrator.

Staff: Charles Arensdorf, Public Works Director; Mendy Frampton, Expo Center Director; Mary Schwartz, Health Nurse; Richard Schott, Emergency Manager; Sheriff Randy Hill; Becky Luntsford, County Treasurer; Stan Goetz, HR/Planning/Zoning/Wastewater Director.

Chairman Steffen called the Board of County Commissioners Meeting to order at 8:30 a.m.

The Pledge of Allegiance was said by all in attendance.

Commissioner Foley gave an invocation.

Chairman Steffen asked if there were any additions to the agenda.

Commissioner Henning would like to add comment to public comment.

County Clerk requested time to talk about the Heritage Trust Fund and sending out for bid on the Courthouse windows.

MOTION: Commissioner Henning moved to approve the agenda with the additions of public comment and talking about the Heritage Trust Fund Grant. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comment.

Larry Landwehr said "Good Morning."

Commissioner Henning discussed that Greg Conrady has been volunteering some dirt work at the Expo Center and he needs to be recognized for his work.

8:35 a.m. Pam Stasa, Conservation District Administrator submitted the budget request for 2021 to the County Commissioners. Ms. Stasa went over what the Conservation District provides.

The County Clerk submitted the minutes of the June 1st, 2020 Commission Meeting and the June 3rd, 2020 Special Meeting for approval.

MOTION: Commissioner Foley moved to approve the minutes of the June 1st, 2020 Commission meeting. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Henning moved to approve the minutes of the June 3rd, 2020 Special Meeting. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

9:00 a.m. Mendy Frampton, Expo Center Director was in with bids received for a door on the South East double doors on the corner of the building.

The bids received from:

Overhead Door Company
Doors \$2619.00
Installation \$795.00
Total: \$3414.00

Engineered Door Products
Doors \$2902.00
Installation \$875.00
Total \$3777.00

Fisher Lumber
Total \$6800.00

MOTION: Commissioner Foley moved to approve the bid from Overhead Door Company in the amount of \$3,414.00. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Frampton left the meeting at 9:08 a.m.

Carol Noblit, County Clerk discussed the Invitation for Bid for the Courthouse Windows Phase II project.

MOTION: Commissioner Foley moved to approve the invitation for bids for the Kingman County Courthouse Window Project Phase II. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

9:36 a.m. Catherine Rohrer, South Central Kansas Community Corrections Administrator was in to discuss the Adult/ Juvenile program with the Commissioners and COVID-19 has had an effect on the things that are being done.

Ms. Rohrer reviewed the program with the County Commissioners and she let them know that she is working on changes to help with the numbers.

Procedures come from KDOC (Kansas Department of Corrections) that they are required to follow.

Ms. Rohrer let the Commissioners know that there is no funding being requested from the County.

MOTION: Commissioner Foley moved to approve the Juvenile Justice Comprehensive Plan Grant for FY21. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Henning approved the Behavioral Health Plan for FY21. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to approve the Adult Comprehensive Plan Grant FY21. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Rohrer left the meeting at 9:59 a.m.

10:00 a.m. Sheriff Randy Hill was in to discuss copier quotes received from Office Solutions and Bolen Office Supply.

Sheriff Hill discussed the quotes received and let the Commissioners know that he ordered two from Bolen Office Supply in the amount of \$4,150.00.

Sheriff Hill invited the Commissioners to come view the construction on the LEC.

Sheriff Hill left the meeting at 10:10 a.m.

10:10 a.m. Becky Luntsford, County Treasurer was in to discuss the tax sale and that it is scheduled for July 13, 2020 at 1:30 p.m.

Ms. Luntsford let them know that they will be doing pre-bidder registration done starting at 8:00 a.m. on Monday, July 6, 2020 and it will continue until 12:00 p.m. on Friday, July 10, 2020.

Ms. Luntsford left the meeting at 10:26 a.m.

10:28 a.m. Mary Schwartz, Health Nurse was in and let the Commissioners know that Kingman County is still had no Covid cases. There have been 134 tested in Kingman County.

Ms. Schwartz said that the County will remain in Phase II until June 10th.

Ms. Schwartz discussed that she has immunization plan grant money available for this fiscal year and would like to purchase a Cool Cube 08 at Refrigerated Temps from Vericor LLC in the amount of \$825.35. Also, would like to purchase one more with the COVID grant money.

MOTION: Commissioner Foley moved to approve the purchase of a Cool Cube from Vericor LLC in the amount of \$825.35. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Schwartz left the meeting at 10:51 a.m.

10:51 a.m. Stan Goetz, HR/Planning/Zoning/Wastewater Director was in with hand sanitizer given to the County from KCAMP.

Mr. Goetz let the Commissioners know that BC/BS and Gallagher will be in next week to talk about the employee benefits.

Mr. Goetz submitted the following zoning permits:

1. Zach Green for a shed addition in Section 9, Township 29, Range 10W.
2. David Flickner for a shed in Section 25, Township 28, Range 7W.
3. St. Rose Catholic Church for a Church in Section 10, Township 27, Range 05W.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session with Stan Goetz, HR and John Caton, County Counselor to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual to be discussed, and they will return to open session in the Expo Center North room at 11:07 a.m. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 11:07 a.m. with no binding action taken.

Mr. Goetz left the meeting at 11:07 a.m.

11:08 a.m. Charles Arensdorf, Public Works Director and Steve Bachenberg County Engineer were in to update the Commissioners.

Mr. Arensdorf was in with the Notice of Award for the B3.5.0 RCB for a Commission signature.

Mr. Arensdorf submitted the review project inspection Contract for 1428 Spur, 607 & 303 Hot Mix Overlay miles for Commissioners approval.

MOTION: Commissioner Henning moved to approve the 2020 Hot Mix Overlay contract. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf submitted the Preliminary Engineering Agreement between Kingman County and KDOT Project 48C-5043-01 for the Commissioners signature.

MOTION: Commissioner Henning moved to approve the Preliminary Engineering Agreement between Kingman County and KDOT Project 48C-5043-01. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf submitted vacation extension form for an employee for 90 days and would like the Commission's approval.

Commissioners approved vacation extension.

Mr. Arensdorf discussed additional haul route request for Flat Ridge III received from AEP Renewables and that if the one-mile blacktop added will need to have overlay if it will be used as a haul route.

Mr. Caton let Mr. Arensdorf know that once Kirkham Michael reviews the road then the guaranty will need to be revised.

Mr. Arensdorf let the Commissioners know the safety project by Murdock curve has a new sign.

Commissioner Henning thanked Mr. Arensdorf about patching done on 21st street.

Mr. Arensdorf let the Commissioners know that John Wimer did a great job on the road spraying which has helped that mowing not being requested.

Mr. Arensdorf and Mr. Bachenberg left the meeting at 11:48 a.m.

Chairman Steffen requested to mow right of way in Cunningham.2 miles west and 1 mile East

MOTION: Commissioner Foley moved to approve the application request from John Steffen to mow 2 miles West and 1 mile East of Cunningham on the right of way. Commissioner Henning seconded the motion. The motion was approved with 2 vote for and Commissioner Steffen abstained.

Chairman Steffen recessed the board meeting to the Law Enforcement Center at 12:00 noon.

Chairman Steffen reconvened the board meeting at the Law Enforcement Center at 12:05 p.m.

MOTION: Commissioner Henning moved to adjourn the regular board meeting at 12:40 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.