

MINUTES OF THE KINGMAN COUNTY  
BOARD OF COUNTY COMMISSIONERS  
ON May 20<sup>th</sup>, 2019

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on May 20<sup>th</sup>, 2019. Those present:

John Steffen, Chairman  
Fred Foley, Commissioner  
Jerry Henning, Commissioner  
Carol Noblit, County Clerk  
John Caton, County Counselor

Visitors: DeAnna Gerhardt; Larry Landwehr; Jason Jump, Kingman Leader Courier; Gayle Dye; Mike Garrett, Horizons Mental Health Director

Staff: Amanda Stucky, Field Appraiser; Linda Langley, Internal Auditor; Richard Schott, Emergency Management Director; Mendy Frampton, Kingman Expo Center Executive Director; Cindy Chrisman-Smith, Health Nurse; Stan Goetz, HR/Planning/Director; Charles Arensdorf, Public Works Director.

Chairman Steffen called the Board of County Commissioners Meeting to order at 8:00 a.m.

The Pledge of Allegiance was said by all in attendance.

Chairman Steffen asked if there were any additions to the agenda.

Chairman Steffen would like to add discussion of the RFP for the lots on Main Street.

MOTION: Commissioner Foley moved to approve the agenda with the addition of discussion of the RFP for the lots on Main Street. Commissioner Henning seconded the motion. The motion was approved with a unanimous vote of the County Commissioners.

The County Clerk submitted the minutes for the May 13<sup>th</sup>, 2019 Commission Meeting for approval.

MOTION: Commissioner Henning moved to approve the County Commissioner meeting minutes of May 13<sup>th</sup>, 2019. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The Commissioners discussed the garage door that needed to be fixed.

MOTION: Commissioner Henning moved to approve the bid from Derby Overhead for a new garage door in the amount of \$620.00. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

8:23 a.m. Amanda Stucky, Field Appraiser and Amber Hartley, Deputy Appraiser were in with NRP Extension requests for:

Montana Prim  
Mike and Susan Floyd  
Rodney Nickell  
Trent & Jami Viner  
Ross Kinsler  
Carrie Knee

Rodney Dixon

MOTION: Commissioner Foley moved to approve NRP Extensions for 1yr for Montana Prim; Mike & Susan Floyd; Rodney Nickell; Trent & Jami Viner; Ross Kinsler; Carrie Knee and Rodney Dixon. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Stucky and Ms. Hartley left the meeting at 8:30 a.m.

8:30 a.m. Linda Langley, Internal Auditor was in to review department budgets with the County Commissioners.

Ms. Langley discussed the NRP list of taxpayers in the program that are currently delinquent.

The Commissioners would like for them to be notified by mail today.

Ms. Langley discussed that the Treasurer is giving taxpayers until the 24<sup>th</sup> to pay their taxes.

Commissioner Henning discussed the costs of running the jail and that it was requested by the City.

Ms. Langley let the Commissioners know that she let Sheriff Hill and Peggy Graber know that she is available to help.

Ms. Langley left the meeting at 9:09 a.m.

9:09 a.m. Richard Schott, Emergency Management Director was in with an update on what he has been doing for the last two months. Mr. Schott has been working with townships who have had damage due to flooding.

Mr. Schott said that he currently has claims about \$300,000.00 in damages for the six townships involved.

Mr. Schott let the Commissioners know that the LEPC meeting was held on the 13<sup>th</sup> of May.

Mr. Schott left the meeting at 9:35 a.m.

9:36 a.m. Mike Garrett, Horizons Mental Health Director was in with a statement of Revenue and Expenses for the County Commissioners to review that ended April 30, 2019.

Mr. Garrett submitted a copy of Horizons Mental Health's preliminary budget for 2020 and when the budget has been finalized he will get a copy to the Commissioners.

Mr. Garrett left the meeting at 9:49 a.m.

9:54 a.m. Mendy Frampton, Kingman Expo Center Executive Director was in to request purchasing armless chairs from National Business Furniture in the amount of \$1,171.80. The Commissioners would like for Ms. Frampton to look at other companies.

Ms. Frampton let the Commissioners know that she will joining the League of Agricultural & Equine Centers for \$290.00 per year and it will be a good resource.

The County Commissioners would like to start with guttering on the Expo Center's west side to help with the water.

Ms. Frampton left the meeting at 10:18 a.m.

The County Commissioners discussed an RFP on the selling of the lots on Main Street and the public notice.

MOTION: Commissioner Henning moved to accept the RFP for the selling of the lots on Main Street. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to approve the public notice for request for proposals. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

10:37 a.m. Cindy Chrisman-Smith, Health Nurse was in to discuss the Vaxcare Terms of Service Agreement and Exhibit B: Compensation. Ms. Smith has been negotiating pricing with Vaxcare.

The County Commissioners would like to have John Caton, County Counselor look over the Vaxcare contract.

Ms. Smith let the Commissioners know about upcoming meetings.

Ms. Smith left the meeting at 10:56 a.m.

10:59 a.m. Charles Arensdorf, Public Works Director was in with the contracts for the bridge repair U 7-8.0 that need the Commissioners signatures.

Mr. Arensdorf gave the Commissioners an update on the SE 20 St. Drive Entrance and a letter that was sent out to the landowner.

Mr. Arensdorf had John Riggins with Kirkham Michael come in to review the Final Inspection cost for the North Main Improvements. Mr. Riggins let the Commissioners know that the contract engineer's price had exceeded the contract price by \$9,294.71.

Mr. Riggins requested if the County Commissioners would pay the excess cost.

The Commissioners agreed to pay the extra amount of \$9,294.71 out of the 0.75% Sales Tax fund.

Mr. Arensdorf updated the Commissioners on the Nashville drainage areas.

Steve Bachenberg, County Engineer discussed the Federal Fund Exchange request for reimbursement and that a signature is needed for approval.

MOTION: Commissioner Henning moved to approve the Federal fund Exchange request for reimbursement. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Bachenberg submitted his contract for Professional Engineering Services from June 1, 2019 to June 1, 2020.

MOTION: Commissioner Foley moved to approve Steve Bachenberg's Engineering services for 2019-2020. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Riggins, Mr. Bachenberg and Mr. Arensdorf left the meeting at 11:55 a.m.

11:55 a.m. Stan Goetz, HR/Planning/Zoning/Wastewater Director was in to let the Commissioners know that Bethany Bailey has been hired for the Tag Office position.

Mr. Goetz submitted information for Amber Hartley as Interim Appraiser.

Mr. Goetz let the Commissioners know that there is a planning/zoning meeting tonight about the subdivision that is NE of Norwich.

Mr. Goetz let the Commissioners know that he still has a problem in Murdock and will be going there today.

Mr. Goetz submitted the following building permits:

1. Ronald Anderson for a garage in the Section 33, Township 28, Range 05W.
2. ONEOK NGL pipeline for a Natural Gas Pump Station in Section 29, Township 27, Range 05W.

Mr. Goetz left the meeting at 12:29 p.m.

MOTION: Commissioner Henning moved to adjourn the regular board meeting at 12:40 p.m. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.