

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON December 17th, 2018

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on December 17th, 2018. Those present:

John Steffen, Chairman
Fred Foley, Commissioner
Jerry Henning, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors: Larry Landwehr; Carol Voran; Gayle Dye and Roger Depenbusch

Staff: Mark Schmittker, Courthouse Maintenance; Stan Goetz, HR/Planning/Zoning Director; Sheriff Randy Hill; Susan Hubbell, Register of Deeds and Charles Arensdorf, Public Works Director.

Chairman Steffen called the regular Board of County Commissioners to order at 8:00 a.m.

The Pledge of Allegiance was said by all in attendance.

Chairman Steffen wanted to add LEC Discussion and an Attorney Client Executive Session.

MOTION: Commissioner Foley moved to approve the agenda with the addition of LEC Discussion and an Attorney Client Executive Session. Commissioner Henning seconded the motion. The motion was approved with a unanimous vote of the County Commissioners.

Chairman Steffen asked if there was any public comment.

Larry Landwehr said Good Morning.

8:02 a.m. Roger Depenbusch was in to submit his resignation from the Evan Township Trustee position on December 31, 2018 and submitted the name of Tarry Zerger to fill it.

MOTION: Commissioner Foley moved to accept Roger Depenbusch's resignation from Trustee of Evan Township. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Henning moved to approve Tarry Zerger to fill the Evan Township Trustee position as of January 1, 2019. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen would like to request an executive session for potential litigation.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 8:05 a.m. with John Caton, County Counselor to discuss pending potential litigation pursuant to the exception under the Kansas Open Meetings Act for discussion of matters which would be deemed privileged under the attorney-client relationship and that they will return to open session in the Board meeting room at 8:20a.m. Commissioner Foley seconded the motion. The motion was approved upon a unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 8:20 a.m. with no binding action taken.

8:25 a.m. Sheriff Randy Hill was in with merit raises and budget updates.

Sheriff Hill requested executive session for non-elect personnel with employee performance.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session with Sheriff Randy Hill; Stan Goetz, HR and John Caton, County Counselor at 8:28 a.m. to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and will return to open session in the Board meeting room at 8:40a.m. Commissioner Foley seconded the motion. The motion was approved with a majority vote of the County Commissioners.

The County Commissioners returned to regular session at 8:40 a.m. with no binding action taken.

Sheriff Hill let the Commissioners know about the population in his jail currently.

Sheriff Hill also asked the Commissioners if they would start looking for someone for Emergency Management.

Mr. Goetz discussed with the Commissioners about how hard it is to find individuals to fill positions for the Law Enforcement Center and maybe consider an incentive for employees that start employment with the Sheriff's Department

Sheriff Hill said he felt the upfront option would be good to help move someone here to fill the positions.

Mr. Goetz said he would like the Commissioners to look at the options and he will come back to talk about it later.

Sheriff Hill left the meeting at 8:57 a.m.

8:57 a.m. Mark Schnittker, Courthouse Maintenance was in to discuss a need for the replacement of the breaker box on the fourth floor due to bad wiring.

Mr. Schnittker submitted a bid from Eck Electric for \$3170.00 and it is an urgent situation because the breaker keeps tripping.

MOTION: Commissioner Steffen moved to approve the bid from Eck Electric for \$3170.00 due to urgency. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

9:05 a.m. Stan Goetz, HR/Planning/Zoning/ Wastewater Director was in and thanked the County Commissioners for the Christmas Party they provided and that it was a good time.

Mr. Goetz submitted the tobacco form for the Wellness program that they need to sign and the physical form for 2019 if they so like to participate.

Mr. Goetz let the Commissioners know that he will be purchasing new labor law posters that are required to have posted.

Mr. Goetz let the Commissioners know that there is a Planning meeting tonight with Sempra.

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session with Stan Goetz, HR and John Caton, County Counselor at 9:15 a.m. to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and will return to open session in the Board meeting room at 9:35a.m. Commissioner Henning seconded the motion. The motion was approved upon a unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:35 a.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session with Stan Goetz, HR and John Caton, County Counselor at 9:35 a.m. to discuss an individual employee's performance pursuant to the exception under the Kansas Open Meetings Act for discussion of non-elected personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and will return to open session in the Board meeting room at 9:45 a.m. Commissioner Henning seconded the motion. The motion was approved upon a unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 9:45 a.m. with no binding action taken.

MOTION: Commissioner Henning moved to appoint Commissioner Steffen as the Chairman for 2019. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen moved to change the meeting time to 1:00 p.m. starting January 7, 2018. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted the December 10, 2018 Commission Meeting minutes.

MOTION: Commissioner Henning moved to approved the December 10th, 2018 Commission Meeting minutes. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to approve the November 2018 Transfers & Corrections for \$7120.47. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners discussed their ratings they each had from the interviews for the LEC:

Commissioner Foley's Ratings were:
The Law Company #1
Nabholz/ HMN #2

Commissioner Steffen's Ratings were:
The Law Company #1
WDM/Jayco #2

Commissioner Henning's Ratings were:
The Law Company #1
Nabholz/HMN #2

The top two Construction company interviews were The Law Company and Nabholz/HMN.

Commissioner Henning let the Commissioners know that he did some investigating on the flood elevations currently for the Health Department and the Sheriff's Department.

10:32 a.m. Susan Hubbell, Register of Deeds was in with bids for a new copiers because her current copiers are too old to communicate with the server.

The bids Ms. Hubbell submitted were from the following:

Sumner One(Western Imaging):
Kyocera Taskalfa 3252ci for \$8,400.00

Office Solutions:
1-CopyStar CS 3252ci for \$7,056.00
1-CopyStar CS 2552ci for \$5,177.00

Ms. Hubbell would like to get both the copiers from Office Solutions CopyStar CS 3252ci for \$7,056.00 and CopyStar CS 2552ci for \$5,177.00. Ms. Hubbell would like to pay one out of her Tech Fund and one out of her Register of Deeds Budget.

John Caton would like for Ms. Hubbell to get a copy of Office Solutions service contract.

MOTION: Commissioner Foley moved to approve the purchase of the CopyStar CS 3252ci \$7,056.00 and CopyStar CS 2552ci for \$5,177.00 from Office Solutions. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners signed the following abatements and additions:

ADDITIONS		ADDITIONS	
2018000240	1404.06	2018000241	2057.16
2018000245	406.04	2018000247	127.46
2018000251	219.28	2018000252	219.28
2018000255	291.54	2018000256	145.84
2018000257	145.84	2018000258	97.24
2018000259	97.24	2018000260	97.24
2018000296	575.16		
ABATEMENTS		ABATEMENTS	
2018000242	-26.62	2018000244	-18.00
2018000246	-65.60	2018000249	-89.68
2018000250	-438.54	2018000253	-23.88
2018000254	-874.90	2018000261	-11.52
2018000262	-21.02	2018000263	-329.40
2018000288	-50.78	2018000289	-405.18
2018000290	-207.86	2018000291	-128.18
2018000292	-2.20	2018000293	-74.62
2018000294	-55.68	2018000295	-1134.66
2018000298	-31.84	2018000297	-24.00
2018000287	-364.96		

11:02 p.m. Charles Arensdorf, Public Works Director was in with an update on the North Main project for the County Commissioners. Mr. Arensdorf submitted copies of two emails he received from John Riggins and a response that Clayton Pagenkopf sent to John Riggins.

Mr. Arensdorf let the Commissioners know that he is upset with Cornejo & Sons and the way they are handling this project. He has a meeting at 8:15 a.m. this Wednesday with Cornejo. Mr. Arensdorf is also upset with Kirkham Michael because he feels they could of kept on them to continue.

Mr. Arensdorf, Mr. Bachenberg and the County Commissioners discussed the water under where the brick is and if we should just keep with the original design and move forward.

Mr. Arensdorf discussed 2018 transfer percentages of extra funds to be 75% to Special Highway and 25% to Special Machinery.

MOTION: Commissioner Henning moved to approve 75% to Special Highway and 25% to Special Machinery with remaining funds. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf submitted insurance settlement for the backhoe and feels that it is too low so he would like to get in touch with insurance and discuss a different figure.

Mr. Arensdorf submitted a consultation request from Evan Township for a larger box bridge and widen in Section 35, Township 27, Range 5W.

Mr. Bachenberg said it is to narrow.

MOTION: Commissioner Foley moved to approve the consultation for Evan Township. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf requested extension of his remaining five days of leave.

MOTION: Commissioner Foley moved to approve extension of leave for Mr. Arensdorf. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Bachenberg updated the Commissioners know that he submitted an application to KDOT for the local road safety plan and it is set for 2020. The amount of the grant is \$50,000.00 and the County match would be \$5,000.00.

Mr. Bachenberg and Mr. Arensdorf left the meeting at 11:53 a.m.

11:55 a.m. Mr. Goetz submitted merit raises for the Commissioners approval and the resolutions for a 1.5% across the board raise for County Employees.

MOTION: Commissioner Henning moved to approve Resolution 2018-R20 for 1.5% raise non-exempt employees. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to approve Resolution 2018-R21 for salaried and exempt employees. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners discussed that there will be no merit raises in July and any merits will need to be submitted by December 1, 2019 for review.

Mr. Goetz left the meeting at 12:07 p.m.

Mr. Caton discussed a call he received from Mr. Ayres in Sedgwick County about the Norwich Hospital District and they wanted to know if they could not be in the District anymore but there is not currently any way to get out of a Hospital District.

MOTION: Commissioner Henning moved to adjourn the regular board meeting at 12:13p.m. Commissioner Foley seconded the motion. The motion was approved upon a unanimous vote of the County Commissioners.