

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON November 6, 2017

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on November 6, 2017. Those present:

John Steffen, Chairman
Fred Foley, Commissioner
Jerry Henning, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors: Larry Landwehr; Carol Voran and Jason Jump, Kingman Leader-Courier.

Staff: Mark Schnittker, Courthouse Maintenance; Stan Goetz, HR/Planning/Zoning Director and Charles Arensdorf, Public Works Director.

Chairman Steffen called the regular Board of County Commissioners to order at 8:01 a.m.

The Pledge of Allegiance was said by all in attendance.

Chairman Steffen asked if there were any additions to the agenda. No additions were made.

MOTION: Commissioner Foley moved to approve the agenda as presented. Commissioner Henning seconded the motion. The motion was approved with a majority vote of the County Commissioners.

Chairman Steffen asked if there was any public comment. Larry Landwehr said good morning.

Commissioners examined the Oct. 30 minutes. CHANGES: 1. Henning had visited the eastern part of the country and concluded we are lucky to live where we live. 2. Goetz advised commissioners that Mr. Sowers intends to seek judicial review of the zoning approval. 3. Take out the word "the" in sentence about paper checks on Monday.

MOTION: Commissioner Henning moved to approve the Oct. 30 minutes as corrected. Commissioner Foley seconded the motion. The motion was approved upon a unanimous vote of the County Commissioners.

8:10 a.m. Mendy Frampton was in to report that the Expo Center Bobcat lost its hydraulic fluid due to a malfunction. It will need to be repaired so will need to rent one in the meantime. \$145/day – will be able to get an 8 hour block for rental. Still needs to clean four barns and do dirt work in arena before weekend rodeo. Discussed possibly having Public Works do the repair but that was not an option. Commissioner Henning was going to see if he could repair it and see where the leak was.

She reviewed the Expo Center past due accounts and noted that no additional agreements will be entered into with anyone until accounts are settled.

Ms. Frampton left the meeting at 8:21 a.m.

8:22 a.m. Sheriff Randy Hill was in with a summons for repossession of a house due to foreclosure.

Sheriff Hill submitted quotes for carpet and installation for the Commissioners to see.

MOTION: Commissioner Steffen moved to approve Option #1 carpet with installation in the amount of \$2136.35. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Heather Kinsler, 911/Dispatch Director was in to let the Commissioners know that Text-to-911 is available if your phone plan has a data or text plan to use the service. Ms. Kinsler discussed that you will need to text in simple words with no slang or abbreviations; messages must be in English at this time if possible because translation for text is not currently available; you must provide your location and nature of assistance needed-police, fire or medical; no group messages to 911; no pictures, videos, emoticons or emoji's; do not end your text call or power off your phone unless the dispatcher advises because 911 centers cannot initiate text messages and if text-to-911 has not been implemented in the jurisdiction in which you are located, you will receive a bounce back message advising to place a voice call.

Sheriff Hill and Ms. Kinsler left the meeting at 8:50 a.m.

MOTION: Commissioner Steffen moved to approve going to whitestar to repair the bobcat at the Expo Center if it cannot be fixed. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Chairman Steffen read correspondence from the City of Cunningham inviting them to the Open House and dedication of the Cunningham Fire Station from 2:00 p.m. to 4:00 p.m. on Saturday, November 18, 2017.

8:50 a.m. John Wimer, Noxious Weed Director was in to discuss the HVAC bid received and that it was the only bid received.

MOTION: Commissioner Foley moved to approve the bid received from Joe's Heating and Cooling for replacement of the Heating and Cooling Unit at the Kingman County Noxious Weed Department in the amount of \$4,108.80. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Wimer left the meeting at 9:00 a.m.

9:16 a.m. Susan Hubbell, Register of Deeds came in to discuss the purchase of a new server out of her technology fund.

Ms. Hubbell also submitted a bid for service on the scanner.

MOTION: Commissioner Foley moved to approve the purchase of a new server from Choose Network for the amount of \$17768.00 with the Technology Fund. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Henning moved to approve the labor from Choose Network to install the server not to exceed \$11,000.00. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to approve the service of the Register of Deeds Deed Scanner in the amount of \$2,476.00. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Hubbell left the meeting at 9:39 a.m.

9:42 a.m. Stan Goetz, HR/Planning/Zoning Director was in and reported an employee accident. Mr. Goetz submitted packets for performance reviews to the board of County Commissioners.

Mr. Goetz discussed the following policies:

Policy 45- Ethical conduct

Policy 26 – re. use of cell phones. Stan feels should add (in grey). Will discuss further next week.

Policy 13 – funeral leave/bereavement. Discussed by department heads. We ID family members in policy for three day leave; also define one day leave eligible family. Had a situation of death of ex spouse – employee had to use personal leave.

Policy 20-Employment Status-discussed the definition of part-time versus full-time.

Policy 35-Security

MOTION: Commissioner Steffen moved to approve a change to Policy #35. Commissioner Henning seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Henning moved to approve the changes to policy #20. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz left the meeting at 10:16 a.m.

10:16 a.m. Linda Langley, Internal Auditor was in to review budget information with the County Commissioners.

Ms. Langley left the meeting at 10:55 a.m.

10:55 a.m. Susan Hubbell was in to show the County Commissioners copies that were done by the scanner in her office and that it makes great quality prints.

MOTION: Commissioner Foley moved to adjourn the regular board meeting at 11:09 a.m. Commissioner Henning seconded the motion. The motion