

THE MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON December 12, 2016

The Board of Kingman County Commissioners met in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas on December 12, 2016. Those present:

Fred Foley, Chairman
John Steffen, Commissioner
Carol Voran, Commissioner
Carol Noblit, County Clerk
John Caton, County Counselor

Visitors: Larry Landwehr; Donna Hardesty; Jason Jump, Kingman Leader Courier; Jerry Henning; Bethany Thimesch, Studio 54; Zachary Bieghler, Kingman EMS Director; Emily Clouse, Kingman City Manager; Misty Bruckner, WSU Representative and Josh Beckam, Kirkham Michael Engineer.

Staff: Nancy Borst, Communications Coordinator; Stan Goetz, HR/Planning/Zoning Director; Mendy Frampton, Activity Center Director; Linda Langley, Internal Auditor; Sheriff Randy Hill; Charles Arensdorf, Public Works Director and Cindy Chrisman-Smith, Health Nurse.

Chairman Foley called the meeting to order at 8:00 a.m.

Chairman Foley asked if there was any public comment.

Mr. Landwehr said "Good Morning".

Chairman Foley asked if there were any additions to be made to the Agenda.

MOTION: Commissioner Steffen moved to approve the agenda as presented. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to accept the resignation of Bill Rohlman from the Ninnescah Township Clerk's Position. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners received a letter from Scott Sparks, Ninnescah Township Treasurer and Todd Fairchild, Ninnescah Township Trustee submitting the name of Bill Tetric to fill the vacant position made by Bill Rohlman.

8:25 a.m. Stan Goetz, HR/Planning/Zoning Director was in with one building permit for the following:
1. Michael Alldritt for an Office Building in the NE4 of Section 35, Township 30, Range 08W.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 8:33 a.m. with Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 8:45 a.m. Commissioner Voran seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners came out of executive session at 8:45 a.m. and requested to go again into executive session for non-elected personnel matters.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 8:45 a.m. with Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 8:50 a.m. Commissioner Voran seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 8:50 a.m. with no binding action taken.

Mr. Goetz left the meeting at 8:50 a.m.

8:51 a.m. Mendy Frampton, Activity Center Director and Bethany Thimesch, Studio 54 were in with plan changes for the Activity Center. The Contractor Change order request #1 was for the following:

1) Plumbing Zurn faucets	\$254.00
2) Plumbing vent	\$450.00
3) Commerce concrete material and labor plumbing	\$564.00
4) HVAC duct work	\$2,285.00
5) Electrical exterior lights	\$2,284.00
6) Electrical exit lights	\$187.00
7) Electrical cove heaters	<u>\$632.00</u>
	\$6,676.00

MOTION: Commissioner Voran moved to approve the Change order request #1 in the amount of \$6,676.00. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Frampton and Ms. Thimesch left the meeting at 9:17a.m.

9:17 a.m. Linda Langley, Internal Auditor was in with an update on the CIC conversion. The final payment is due for the final completion but as of today we are not complete and we have concerns about the NRP program totals.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 8:30 a.m. with Linda Langley, Internal Auditor and John Caton, County Counselor to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 8:38 a.m. Commissioner Voran seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

County Commissioners returned to regular session at 9:38 a.m. with no binding action taken.

Ms. Langley left the meeting at 9:38 a.m.

9:39 a.m. Zachary Bieghler, Kingman EMS Director and Emily Clouse, Kingman City Manager were in with an updated revenue and expense budget report. Also, Mr. Bieghler presented an estimate description for the new Kingman Ambulance for \$137,000.00.

Commissioner Voran indicated the excess should be put into a capital improvement fund and not used to pay off the ambulance earlier. The interest that is saved would probably not be as much of a savings as it looks like. Ms. Voran said this is her opinion. Also, Ms. Voran said that she knew it was not Mr. Bieghler's responsibility for the Capital Improvement Fund but the City Commissioners and City

Manager's responsibility. A capital improvement fund for the ambulance would further assure the county that any expenses of the budgeted amount would remain for ambulance expenses.

Commissioner Steffen asked questions about the Cunningham Ambulance service.

Mr. Bieghler and Ms. Clouse left the meeting at 10:00 a.m.

The County Commissioners approved the November 2016 Transfers in the amount of \$17,101.13.

The County Commissioners approved the following abatements and additions:

ABATEMENTS		ABATEMENTS	
2016000207	-17.96	2016000259	-216.17
2016000260	-264.23	2016000261	-372.29
2016000262	-372.29	2016000269	-722.62
ADDITIONS			
2016000208	+17.96		
2016000264	+135.34		

10:00 a.m. Misty Bruckner, WSU Representative was in to discuss Re-districting with County Commissioners. Ms. Bruckner said a task force or committee can be used to make them as uniform as possible. Also, Ms. Bruckner said the committee would put together two options.

The County Commissioners asked if there was a cost for their services. Ms. Bruckner said that there definitely would be a cost. She was asked to provide the Commissioners with the cost.

Ms. Bruckner left the meeting at 10:15 a.m.

The County Clerk submitted the Commission minutes of the December 5th, 2016 meeting for approval.

MOTION: Commissioner Steffen moved to approve the Commission minutes of the December 5th, 2016 meeting. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen moved to not join LKM for the 2017 year. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

10:31a.m. Sheriff Randy Hill was in with monthly reports for August, September, October and November 2016. Sheriff Hill was in with concerns of the Sheriff Department Roof cracking. The County Commissioners would like for him to contact the Company that worked on the roof and see if a warranty covers the damage. Sheriff Hill was in to request a step up raise for Mallory Roesch, move Deputy David Hillman to Undersheriff in January, 2017 and Peggy Graber moving from full time to part time.

Sheriff Hill and Ms. Langley discussed a new phone system next year if he can take excess funds of \$40,000.00 from his current budget and move it to the capital improvement fund for next year.

MOTION: Commissioner Voran moved to move excess funds of \$40,000.00 from the Sheriff's Budget to capital improvement fund for next year. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Voran moved to approve the pay raises for Mallory Roesch and David Hillman and the Full time to Part time for Peggy Graber. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Sheriff Hill left the meeting at 10:58 a.m.

11:00 a.m. Charles Arensdorf, Public Works Director and the Josh Beckam, Kirkham Michael Engineer were in to open the Bridge #18 replacement Bids. The bids received were the following:

Engineers estimate: \$1,840,597.10

A.M. Cohron & Son, Inc. \$ 2,203,496.83

L & M Contractors out of Great Bend, KS \$2,345,507.35

Josh would like to review the bids received and see why the cost is so much higher than the Engineer's estimate.

MOTION: Commissioner Steffen moved to table the bids received until the engineer has had time to review them. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Arensdorf gave an update on Equipment replacement and reviewed the November Financial Reports with the County Commissioners.

Mr. Arensdorf is looking at options for purchasing a dozer.

Chairman Foley moved to recess the regular board meeting at 11:56 a.m. and will reconvene at 1:30 p.m.

Chairman Foley reconvened the regular board meeting at 1:21 p.m.

1:21 p.m. Mendy Frampton, Activity Center Director was in to discuss the screen and projector for the Activity Center.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 1:35 p.m. with Mendy Frampton, Activity Center Director to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 1:55 p.m. Commissioner Voran seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 1:55 p.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 2:05 p.m. with Nancy Borst to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 2:30 p.m. Commissioner Voran seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 2:35 p.m. with no binding action taken.

EXECUTIVE SESSION: Commissioner Steffen moved to go into executive session at 2:35 p.m. with Cindy Chrisman-Smith, Health Nurse to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 2:55 p.m. Commissioner Voran seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 2:55 p.m. with no binding action taken.

3:13 p.m. Stan Goetz, HR/Planning/Zoning Director was in with the candidates for the Recycle Center position. The County Commissioners asked their questions to each of the candidates. The Commission thanked each candidate for their interest in the job and that they would be making a decision with Mr. Goetz.

MOTION: Commissioner Steffen moved to adjourn the regular board meeting at 3:45 p.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.