

THE MINUTES OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON December 15, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on December 15, 2014. Those Present:  
Carol Voran, Chairperson  
John Steffen, Commissioner  
Fred Foley, Commissioner  
Carol Noblit, Master County Clerk

Also present was John Caton, County Counselor.

Visitors: Phyllis Zorn, Kingman Leader-Courier, Pam Stasa, Conservation District Administrator, Dick Neville, Conservation District Board and Zach Bieghler, Kingman EMS Director and Rebecca Gonzalez, Kingman EMS.

Staff: Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, Fred Simon, Emergency Management Director, Heather Kinsler, 911/ Dispatcher Director, Jeff Cox, Recycle Center, John Wimer, Noxious Weed Director, Jeremy Courtney, Payroll/Benefits Clerk, Matthew W. Ricke, County Attorney, Stan Goetz, HR/Planning/Zoning Director, Linda Langley, County Internal Auditor, Donna Rohlman, County Treasurer and Charles Arensdorf, Public Works Director

Chairperson Voran called the Board of County Commissioners meeting to Order at 8:08 a.m.

8:08 a.m. Steve Ramsey, Community Service Director was in for approval of his time card.

Mr. Ramsey left the meeting at 8:10 a.m.

**EXECUTIVE SESSION:** Commissioner Voran moved to go into executive session at 8:12 a.m. with Carol Noblit, County Clerk and John Caton, County Counselor, to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and they will return to open session in the Board meeting room at 8:22 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to open session at 8:22 a.m. No binding action was taken during the executive session.

**MOTION:** Commissioner Steffen moved to approve a merit raise for the County Clerk. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

8:25 a.m. Fred Simon, Emergency Preparedness Director was in to discuss the open burning rules and regulations and the following requested change: #7- BURNING OF ANY HEAVY SMOKE PRODUCING MATERIALS IS STRICTLY PROHIBITED! THIS INCLUDES BUT IS NOT LIMITED TO TIRES, PLASTICS, ROOFING, TARPAPER, FURNITURE, TREATED LUMBER, GARBAGE, ANIMAL WASTE, CLOTH, OR ANY PETROLEUM BASED PRODUCT. Commissioner Steffen talked about his concerns regarding enforcement of the open burning rules and regulations. Commissioner Voran asked Mr. Simon to get in contact with the Wichita MSA and ask what their guidelines and restrictions are.

The County Clerk submitted the following 11 additions and 32 abatements to the County Commissioners for signatures:

ADDITIONS

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Order Number	Amount
4191	742.15
4194	176.37
4205	14.61
4206	14.61
4207	14.75
4209	6.46
4210	6.46
4211	6.32
4229	851.41
4230	15.71
4235	7163.77
4236	3781.44

ABATEMENTS

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4190	1495.66
4192	164.46
4193	1033.12
4197	2589.70
4198	168.30
4199	71.76
4200	313.36
4201	12390.38
4202	0.00
4203	39.89
4204	43.97
4208	19.24
4212	14.84
4213	490.72
4214	114.98
4215	212.19
4216	9.98
4217	15.01
4219	12.98
4220	0.00
4221	268.12+
4222	563.16
4223	335.91
4224	91.30
4225	92.30
4226	4.92
4227	16.17
4228	0.00
4231	10.57
4233	0.00
4234	1004.83

Mr. Simon left the meeting at 9:00 a.m.

9:00 a.m. Pam Stasa, Jeff Cox, Dick Neville with the Conservation District were in to discuss the Recycle Center and presented plans for adding a lean-to addition to the Recycle Center building at an estimated cost of \$8,500.00 and discussed with the Commissioners proposals for sharing the costs of the addition. Mr. Cox discussed that he has a number of Gaylord containers inside the building and taking up space. The safety of the workers is also an issue with the product stacked inside the building. Ms. Stasa told the County Commissioners that she would discuss financing of the proposed addition with the Conservation Board at the January 5, 2014 meeting.

Ms. Stasa, Mr. Cox, Mr. Neville and John Wimer left the meeting at 9:27 a.m.

9:30 a.m. Zach Bieghler, Kingman EMS Director was in with a 2015 EMS Contract between Kingman City and Kingman County.

**MOTION:** Commissioner Foley moved to approve the Kingman City EMS Contract agreement for 2015 services for Kingman County. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Bieghler and Ms. Gonzalez left the meeting at 10:00 a.m.

10:00 a.m. Stan Goetz, HR/Planning/Zoning Director was in to discuss with the Commissioners the Wellness Kickoff on December 10, 2014. Mr. Goetz also verified that Jeff Cox would start the cell phone subsidy effective December 2014 and reviewed the Compensation Plan Policy & Sick Leave Policy wording changes with the County Commissioners.

**MOTION:** Commissioner Foley moved to approve the suggested changes to Policy #8- Compensation Plan Policy and Policy #12- Sick Leave Policy. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz discussed the Ploog case with the County Commissioners. KDHE(Kansas Department Health and Environment) inspected the property on Friday the 12<sup>th</sup> day of December, 2014. The representative from KDHE said that the case would be a KDOT (Kansas Department of Transportation) issue and they should contact the State Representative and State Senator. County Commissioners were in agreement that Mr. Goetz should pursue action for enforcement of the County's zoning and land use regulations.

**EXECUTIVE SESSION:** Commissioner Steffen moved to go into executive session at 10:35 a.m. with Matthew W. Ricke, County Attorney, Stan Goetz, HR/Planning/Zoning Director, and John Caton, County Counselor, to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that we return to open session in the Board meeting room at 10:45 a.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

County Commissioners returned to open session at 10:45 a.m. No binding action was taken during the executive session. Mr. Goetz and Mr. Ricke left the meeting at 10:45 a.m.

10:47 a.m. Linda Langley, County Internal Auditor, and Donna Rohlman, County Treasurer, discussed with the Commissioners allocations of the collected stored gas taxes. The County Commissioners conducted a telephone conference call with Angela Richards, Adams, Brown, Beran & Ball, Chartered, the County's auditors, to talk about the stored gas taxes collected.

Ms. Langley and Ms. Rohlman left the meeting at 11:19 a.m.

11:20 a.m. Charles Arensdorf, Public Works Director was in with updates on the rail crossing improvements on SE 100 Ave in Murdock and SE 160 Ave (Norwich Road) and the Local Road Engineer status for 2015. Mr. Arensdorf discussed the plans for excavation of new C/D cell at the landfill in early 2015.

**EXECUTIVE SESSION:** Commissioner Steffen moved to go into executive session at 11:35 a.m. with Stan Goetz, HR/Planning/Zoning Director, and John Caton, County Counselor, to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that we return to open session in the Board meeting room at 11:55 a.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to open session at 11:55 a.m. No binding action was taken during the executive session

**EXECUTIVE SESSION:** Commissioner Voran moved to go into executive session at 11:55 a.m. with Stan Goetz, HR/Planning/Zoning Director, and John Caton, County Counselor, to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that we return to open session in the Board meeting room at 12:10 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to open session at 12:10 p.m. No binding action was taken during the executive session.

**EXECUTIVE SESSION:** Commissioner Steffen moved to go into executive session at 12:10 p.m. with Stan Goetz, HR/Planning/Zoning Director, and John Caton, County Counselor, to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that we return to open session in the Board meeting room at 12:20 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to open session at 12:20 p.m. No binding action was taken during the executive session.

12:27 p.m. Mark Schnittker, Courthouse Maintenance was in to let the County Commissioners know that the County Appraisers air conditioner in the south office is out. Mr. Schnittker also let the Commissioners know that the ceiling fan in Judge Mathis's office is not working. The County Commissioners told Mr. Schnittker to look into the pricing for replacing the air conditioner and ceiling fan.

**EXECUTIVE SESSION:** Commissioner Steffen moved to go into executive session with Nancy Borst, County Communications Coordinator at 2:00 p.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual to be discussed, and they would return to open session in the Board meeting room at 2:20 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to open session at 2:20 p.m. No binding action was taken during the executive session.

**EXECUTIVE SESSION:** Commissioner Voran moved to go into executive session with Charles Arensdorf, Public Works Director at 2:30 p.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual to be discussed, and they would return to open session in the Board meeting room at 3:00 p.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to open session at 3:00 p.m. No binding action was taken during the executive session.

The County Clerk submitted the minutes for the December 8, 2014 meeting for approval.

**MOTION:** Commissioner Foley moved to approve the minutes from the December 8, 2014 meeting. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

**MOTION:** Commissioner Steffen moved to adjourn the regular board meeting of December 15, 2014 at 3:05 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.