

**THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON DECEMBER 2, 2013**

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on December 2, 2013. Those Present:

John Steffen, Chairperson
Carol Voran, Commissioner
Fred Foley, Commissioner
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Commissioner Steffen called the Board of County Commissioners Meeting to Order at 8:00 a.m.

Commissioner Steffen asked if there were any amendments to the agenda. There was an addition made of Mr. Corey Krehbiel. Commissioner Voran moved to approve the agenda as presented. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the Commissioners.

Visitors: Aaron Stinson, Corey Krehbiel, Citizens Bank of Kansas, Sid Arpin, BG Consultants, Tom Arpin, BG Consultants, Peter Rich, Rich & Associates, Jason Jump, Kingman Leader-Courier and Frank Soukup, Kingman City Manager.

Staff: Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, Fred Simon, Emergency Preparedness Director, Stan Goetz, HR/Planning/Zoning, Steve Bachenberg, Engineer, Charles Arensdorf, Public Works Director, Heather Kinsler, 911/Dispatch Director, Sheriff Randy Hill, Mark Schnittker, Courthouse Maintenance and Mendy Frampton, Activity Center Director.

8:00 a.m. Steve Ramsey, Community Service Director was in with an update.

The County Clerk presented for approval the minutes from the County Commissioners regular meeting on November 25, 2013.

MOTION: Commissioner Voran made a motion to approve the minutes presented. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

The County Clerk submitted County Vouchers in the amount of \$47,950.71 for approval by the County Commission.

The County Clerk presented to the Commission the proposal received from Choose Networks in the amount of \$7,570.65 for five 15" laptops and a printer.

MOTION: Commissioner Voran made a motion to approve the purchase from Choose Networks in the amount of \$7,570.65 for five 15" laptops and a printer. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.

EXECUTIVE SESSION: Commissioner Steffen made a motion to recess for an executive session at 8:35 a.m. for the purpose of discussing personnel matters of non-elected personnel in

order to protect the privacy interests of the individual(s) to be discussed, and that the Commissioners return to open session in the Board meeting room and that the County Counselor be included in the meeting to advise the Commissioners at 8:45 a.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to the regular session at 8:45 a.m. No binding action was taken during the executive session.

8:55 a.m. Aaron Stinson and Mr. Ramsey met with the County Commissioners about the Community Service program. Mr. Stinson and Mr. Ramsey left the meeting at 9:05 a.m.

EXECUTIVE SESSION: Commissioner Steffen made a motion to recess for an executive session at 9:35 a.m. for the purpose of discussing personnel matters of non-elected personnel matters in order to protect the privacy interests of the individual(s) to be discussed, that with the County Counselor, Stan Goetz, HR, Donna Rohlman, Treasurer and Becky Luntsford, Deputy Treasurer included to advise the Commissioners and that the Commissioners return to open session in the Board meeting room at 9:50 a.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to the regular session at 9:50 a.m. No binding action was taken during the executive session.

Ms. Rohlman and Ms. Luntsford left the meeting at 9:50 a.m.

9:50 a.m. Mr. Goetz was in to discuss the following:

- Wellness meeting on Friday, December 6, 2013.
- Policy #25-County Vehicles approval & log forms

Stan discussed the amendment to Resolution 99-3 with the County Commission.

Mr. Goetz left the meeting at 10:00 a.m.

10:00 a.m. Charles Arensdorf and Steve Bachenberg were in to discuss the design for bridge north of Midway over Smoots Creek, the township drainage issue and to finalize the machinery financing.

Charles Arensdorf submitted an approved Construction permit for Pratt Well Service to Lay water line on public right-of-way for petroleum drilling- Section 11 & 12, Township 28, Range 5W-(Vinita)

Commissioners discussed the Equipment Lease Purchase Agreement between the County and Citizens Bank of Kansas relating to a new John Deere Loader for use by the Public Works Department.

The County Clerk submitted Resolution 2013-128; **A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A CERTAIN LEASE AGREEMENT DATED AS OF NOVEMBER 25, 2013 BY AND BETWEEN KINGMAN COUNTY, KANSAS, AS LESSEE, AND CITIZENS BANK OF KANSAS, N.A., AS LESSOR.**

MOTION: Commissioner Steffen made a motion to approve Resolution No. 2013-128 as submitted. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

Mr. Arensdorf and Mr. Bachenberg left the meeting at 10:30 a.m.

10:30 a.m. Peter Rich, Rich Associates, Tom Arpin, BG Consultants, Sid Arpin, BG Consultants, Frank Soukup, Kingman City Manager, Sheriff Randy Hill, Fred Simon, Emergency Management Director, Heather Kinsler, 911/Dispatch Director were in to discuss the Law Enforcement Center Project. Tom Arpin and Sid Arpin presented three options to the County Commission:

Option #1: Construct LEC Building on LaSalle Street Site

Option #2: Construct LEC Building at NW 10th Avenue Site

Option #3: Construct LEC Building on New Site

County Commissioners scheduled a meeting regarding the project on December 30, 2013 at 10:00 a.m. with Peter Rich, Rich Associates, Tom Arpin, BG Consultants, Sid Arpin, BG Consultants, Sheriff Randy Hill, Heather Kinsler, 911/Dispatch Director and Fred Simon, Emergency Preparedness Director for the Law Enforcement Project.

Mr. Rich, Sid Arpin, Tom Arpin, Sheriff Hill, Ms. Kinsler, Mr. Simon and Mr. Jump left the meeting at 12:10 p.m.

Commissioner Steffen moved that the Commission meeting be in recess until 1:30 p.m. Commissioner Voran seconded the motion and the motion was unanimously approved. Commissioner Steffen reconvened the Board of Commissioners regular meeting at 1:30 p.m.

EXECUTIVE SESSION: Commissioner Steffen made a motion to recess for an executive session at 1:30 p.m. for the purpose of discussing personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, that Mark Schnittker, Courthouse Maintenance be included in the meeting and that the Commissioners return to open session in the Board meeting room at 1:50 p.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to the regular session at 1:50 p.m. No binding action was taken during the executive session.

Mr. Schnittker left the meeting at 1:53 p.m.

EXECUTIVE SESSION: Commissioner Steffen made a motion to recess for an executive session for the purpose of discussing personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, that Mendy Frampton, Activity Center Director be included in the meeting and that the Commissioners return to open session in the Board meeting room at 2:35 p.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

The Commissioners returned to the regular session at 2:35 p.m. No binding action was taken during the executive session.

Ms. Frampton left the meeting at 2:35 p.m.

EXECUTIVE SESSION: Commissioner Steffen made a motion to recess for an executive session at 2:50 for the purpose of discussing personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, that Stan Goetz, Human Resources Director and Planning/Zoning Administrator, be included in the meeting and that the

Commissioners return to open session in the Board meeting room 3:10 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of Commissioners.

The Commissioners returned to the regular session at 3:10 p.m. No binding action was taken during the executive session.

Mr. Goetz left the meeting at 3:15 p.m.

MOTION: Commissioner Steffen made a motion to approve the hiring of Kyleigh Frampton for the Appraiser's office as Field Appraiser to start December 16, 2013. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

MOTION: Commissioner Steffen made a motion to adjourn the Board of Commissioners regular meeting at 3:20 p.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.