

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON December 1, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on December 1, 2014. Those Present:

Carol Voran, Chairperson
John Steffen, Commissioner
Fred Foley, Commissioner
Carol Noblit, Master County Clerk

Also present was John Caton, County Counselor.

Visitors: Donna Hardesty, Emily Graf, Kingman City Manager, Zach Bieghler, Kingman EMS Director, David Dinell, Kingman Leader-Courier.

Staff: Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, John Wimer, Noxious Weed, Stan Goetz, HR/Planning/Zoning Director and Charles Arensdorf, Public Works Director.

Chairperson Voran called the Board of County Commissioners meeting to Order at 8:07 a.m.

Commissioner Voran asked if there were any additions to the agenda.

MOTION: Commissioner Foley moved to approve the agenda as presented. Commissioner Steffen seconded. The motion was approved unanimously.

8:08 a.m. Steve Ramsey, Community Service Director was in for approval of his time card.

Mr. Ramsey left the meeting at 8:09 a.m.

The Commissioners discussed the Ambulance budget appropriations for Kingman, Norwich and Cunningham.

The Commissioners reviewed a revised resolution for abatement of county nuisances that was sent to them by County Counselor, John Caton.

9:15 a.m. John Wimer, Noxious Weed Director was in to discuss an invoice for materials that hasn't been paid. Mr. Wimer said that he has now sent a fifth notice to the individual.

Mr. Wimer left the meeting at 9:22 a.m.

9:30 a.m. Zach Bieghler, Kingman EMS Director, and Emily Graf, Kingman City Manager, provided the Commissioners a copy of a signed agreement for the purchase of a Fire Apparatus F550 Crew Cab 4 X 4 from Unruh Fire Inc.

Mr. Bieghler discussed the draft of the 2015 EMS Contract and asked if there were any changes they would like to make. The Commissioners directed the County Counselor to send a revised agreement for funding EMS services to cities of Norwich and Cunningham and to the Kingman City Attorney for their review.

Mr. Bieghler and Ms. Graf left the meeting at 9:45 a.m.

MOTION: Commissioner Foley moved to re-appoint John Steffen to the Public Building Commission for a four-year term to commence on January 1, 2015 and expire on January 1, 2019 and to re-appoint Greg Reno December 31, 2014 and expire on December 31, 2018. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted a Cereal Malt Beverage license for Louella Schmitz (Roadside Inn) to be approved.

MOTION: Commissioner Voran moved to approve a Cereal Malt Beverage License for the Roadside Inn in Peters Township to expire on December 31, 2015. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Counselor, John Caton submitted Resolution 2014-R17 authorizing and providing for the sale of surplus property owned by Kingman County, Kansas.

MOTION: Commissioner Steffen moved to approve Resolution 2014-R17, **A RESOLUTION AUTHORIZING AND PROVIDING FOR THE SALE OF SURPLUS PROPERTY OWNED BY KINGMAN COUNTY, KANSAS.** Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

10:00 a.m. Stan Goetz, HR/Planning/Zoning Director was in and discussed the following with the County Commissioners:

- Finalize the pay resolution for 2015.
- Mr. Goetz discussed the County Affordable Care Act status.
- Board of County Commissioners reviewed Policy #42 relating to the acceptable use of County information technology.

MOTION: Commissioner Voran moved to approve Policy #42. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

- Mr. Goetz reminded the County Commissioners about performance reviews scheduled for this date and in the next few weeks.
- Gary Hardman with Gallagher Benefit Services, Inc, will meet with the Commissioners on December 8, 2014 to review the claim history under the County's Blue Cross/Blue Shield health insurance plan.
- Equal Opportunity Program will be reviewed again after additions by the Sheriff Randy Hill.

Mr. Goetz submitted Resolution 2014-R18 pertaining to the approval of the request by David and Cynthia Houtwed for a zoning change previously approved by the Planning Commission.

MOTION: Commissioner Steffen moved to approve Resolution 2014-R18, **A RESOLUTION CHANGING THE ZONING DISTRICT CLASSIFICATION OF CERTAIN PROPERTY LOCATED IN THE UNINCORPORATED AREA OF KINGMAN COUNTY, KANSAS, UNDER THE AUTHORITY GRANTED BY THE ZONING REGULATIONS OF THE COUNTY AS ORIGINALLY APPROVED BY RESOLUTION NO. 2007-38.** Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz had the following approved Zoning permits:

1. Glen Fieser- Garage- SE4 NE4 of Section 14, Township 30 and Range 5W (Bennett).

2. Lon Floyd- Storage Shed & Living Quarters- W2 NE4 of Section 36, Township 27 and Range 8W (Hoosier).

Mr. Goetz discussed the issues relating to the storage of inoperable vehicles with the County Counselor, John Caton and the County Commissioners.

The County Clerk submitted the minutes from the November 24, 2014 Commission meeting for approval.

MOTION: Commissioner Foley moved to approve the Commission minutes from the meeting on the November 24, 2014. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

11:00 a.m. Charles Arensdorf, Public Works Director presented Permits that were approved for Construction on County Right of Way:

- a. West Wichita Gas- Pipeline repair- between Sections 5 & 6 Township 29 Range 6 (Eagle).
- b. West Wichita Gas- Pipeline repair- between Sections 7 & 8 Township 29 Range 6 (Eagle).

Mr. Arensdorf discussed with the County Commission a request for use public right of way for seismic exploration testing operations. No action was taken regarding the request.

EXECUTIVE SESSION: Commissioner Voran moved to go into executive session with Charles Arensdorf, Public Works Director, Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor at 11:25 a.m. to discuss personnel matters relating to nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and that we return to open session in the Board meeting room at 11:30 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 11:30 a.m. No binding action was taken during the executive session.

EXECUTIVE SESSION: Commissioner Voran moved to go into executive session with Susan Hubbell, Register of Deeds, Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor at 11:35 a.m. to discuss personnel matters relating to nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and that we return to open session in the Board meeting room at 11:50 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 11:50 a.m. No binding action was taken during the executive session.

EXECUTIVE SESSION: Commissioner Voran moved to go into executive session with Stan Goetz, HR/Planning/Zoning and John Caton, County Counselor. at 12:00 p.m. to discuss personnel matters relating to nonelected personnel in order to protect the privacy interests of the individual to be discussed, and that we return to open session in the Board meeting at 12:20 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 12:20 p.m. No binding action was taken during the executive session.

Commissioner Voran moved to recess the meeting until 1:30 p.m. Commissioner Foley seconded the motion and it was approved upon the unanimous vote of the Commissioners.

Commissioner Voran reconvened the regular session at 1:30 p.m.

EXECUTIVE SESSION: Commissioner Voran moved to go into executive session with Mark Schnittker, Courthouse Maintenance at 1:35 p.m. to discuss personnel matters relating to nonelected personnel in order to protect the privacy interests of the individual to be discussed, and that we return to open session in the Board meeting at 2:00 p.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 2:00 p.m. No binding action was taken during the executive session

Mr. Schnittker left the meeting at 2:00 p.m.

EXECUTIVE SESSION: Commissioner Voran moved to go into executive session with Mendy Frampton, Activity Center Director at 2:05 p.m. to discuss personnel matters relating to nonelected personnel in order to protect the privacy interests of the individual to be discussed, and that we return to open session in the Board meeting room at 2:35 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 2:35 p.m. No binding action was taken during the executive session.

Ms. Frampton left the meeting at 2:35 p.m.

MOTION: Commissioner Steffen moved to adjourn the regular session at 2:39 p.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.