

THE MINUTES OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON November 24, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on November 24, 2014. Those Present:

Carol Voran, Chairperson  
John Steffen, Commissioner  
Fred Foley, Commissioner  
Carol Noblit, Master County Clerk

Also present was John Caton, County Counselor.

Visitors: Gayle Dye, Emily Graf, Kingman City Manager, Charlus Bishop, City Commissioner, Kevin Gaughan, with Choose Network and Chris Hoose, Owner of Choose Networks, Inc., David Dinell, Kingman Leader-Courier.

Staff: Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, Mendy Frampton, Activity Center Director, Stan Goetz, HR/Planning/Zoning Director and Charles Arensdorf, Public Works Director.

Chairperson Voran called the Board of County Commissioners meeting to Order at 8:00 a.m.

Commissioner Voran asked if there were any additions to the agenda.

**MOTION:** Commissioner Foley moved to approve the agenda as presented. Commissioner Steffen seconded. The motion was unanimously approved.

8:05 a.m. Steve Ramsey, Community Service Director presented his time card for approval.

Mr. Ramsey left the meeting at 8:10 a.m.

Commissioners signed county vouchers in the amount of \$157,369.20.

The County Clerk submitted the minutes from the November 17<sup>th</sup>, 2014 Commission meeting for approval.

**MOTION:** Commissioner Steffen moved to approve the Commission minutes from the meeting on the 17<sup>th</sup> of November, 2014. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

**MOTION:** Commissioner Steffen moved to appoint Alan Albers to the Economic Development Board effective for a term commencing as of February 1, 2015 and expiring February 1, 2018. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

8:30 a.m. Emily Graf, Kingman City Manager and Charlus Bishop, City Commissioner were in to discuss exempting the Koch Building from property taxes. Richard Batchellor, Appraiser informed the City that any exemption requires approval by the Kansas Board of Tax Appeals and Mr. Batchellor agreed to furnish them the forms for them to fill out.

Ms. Graf and Mr. Bishop left the meeting at 8:45 a.m.

8:50 a.m. Mendy Frampton, Activity Center Director was in and said that Bethany Thimesch would need an elevation survey in connection with the re-design of the east side of the Activity Center and that she has contacted Garber Surveying which agreed to prepare a survey for a fee between \$500 and \$1,000. The Commission said that would be ok. Ms. Frampton discussed enclosing the outdoor canopy to help with winter events.

Ms. Frampton left the meeting at 9:05 a.m.

The County Clerk submitted two quotes for a new tabletop Lexmark MS810n printer from Thomson Reuters and Roberts Hutch Line for use in the County Clerk's office.

**MOTION:** Commissioner Voran moved to approve a quote from Thomson Reuters in the amount of \$1,260.00 for a Lexmark MS810n(40G0100) which includes an IPDS Module (40G0811) and on-site warranty(2355831). Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

9:17 a.m. Heather Kinsler, 911/Dispatch Director was in to request approval to purchase of Go2It Dispatch Mapping software from Spatial Data Research, Inc. in the amount of \$12,880.00.

**MOTION:** Commissioner Steffen made a motion to approve the quote received from Spatial Data Research, Inc. in the amount of \$12,880.00. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Kinsler left the meeting at 9:39 a.m.

9:40 a.m. Kevin Gaughan, IT with Choose Networks introduced Chris Hoose, the Owner of Choose Networks, Inc., to the County Commissioners and let them know what the Company offers.

Commissioner Voran recessed the Commission Meeting to attend a Courthouse gathering and announced that the County Commissioners would return to the regular session at 10:10 a.m.

Chairperson Voran moved to return to regular session at 10:10 a.m.

10:15 a.m. Stan Goetz, HR/Planning/Zoning Director discussed two accident incidents that happened last week. Mr. Goetz let the Commission know that Sheriff Randy Hill is working on a grant and the County Commission need to approve an equal opportunity employer plan.

Mr. Goetz submitted an update on the Independent Contractor Agreement with Kyle W. Clark and where it stands. The County Clerk will look the contract up and submit it for review at the next Commission meeting.

Mr. Goetz submitted Policy #42 relating to acceptable use of County information technology equipment and network for the County Commissioners to start reviewing.

Mr. Goetz also presented the approved Zoning permit for the following:

1. Dan Hageman-Garden Shed- SE4 SW4 of Section 1- Township 29 – Range 9W (Peters).

Mr. Goetz discussed the David & Cynthia Houtwed rezone case with the County Commissioners and requested that the Commissioners approve the five-acre rezone request previously approved by the Planning Commission.

**MOTION:** Commissioner Steffen moved to approve the planning and zoning decision to do a five acre rezone for David & Cynthia Houtwed. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

**EXECUTIVE SESSION:** Commissioner Foley moved to go into executive session at 10:50 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual to be discussed, that with Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor be included in the executive session to advise the Commissioners and that we return to open session in the Board meeting room at 10:55 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 10:55 a.m.

**MOTION:** Commissioner Foley moved to approve changing Jennifer Heminway from part-time to full-time employment in the County Tag Office. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz left the meeting at 10:57 a.m.

11:00 a.m. Charles Arensdorf, Public Works Director was in with an update on the current Hot Mix Program.

Mr. Arensdorf presented Right of Way construction permits for the following:

- a) Abe's Oilfield Service- Road Crossing – Saltwater line – Section 24 & 25 in Township 29-7 (Richland).
- b) Cox Communication – Cable placement – North side of Section 32 & 33 in Township 27-5(Evan).

Mr. Arensdorf requested an executive session with the County Commissioners.

**EXECUTIVE SESSION:** Commissioner Voran moved to go into executive session at 11:10 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, that with Stan Goetz, HR/Planning/Zoning Director, Charles Arensdorf, Public Works Director and John Caton, County Counselor be included in the executive session to advise the Commissioners and that we return to open session in the Board meeting room at 11:25 a.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 11:25 a.m.

**MOTION:** Commissioner Steffen moved to approve the hiring of Chance Zoeller for Part-time to start December 15, 2014 and Warren King for Full-time employment starting January 5, 2015 in the Public Works Department. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz left the meeting at 11:25 a.m.

The County Clerk requested an executive session for nonelected personnel matters.

**EXECUTIVE SESSION:** Commissioner Foley moved that we go into executive session at 11:35 a.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the

individuals to be discussed with Carol Noblit, County Clerk and John Caton, County Counselor to be included in the executive session to advised the Commissioners and that we return to open session in the Board meeting room at 11:45 a.m. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners returned to regular session at 11:45 a.m.

**MOTION:** Commissioner Steffen moved to adjourn the Commission meeting at 11:47 a.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.