

**THE MINUTES OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON NOVEMBER 18, 2013**

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on November 18, 2013. Those Present:

John Steffen, Chairperson  
Carol Voran, Commissioner  
Fred Foley, Commissioner  
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Commissioner Steffen called the Board of County Commissioners Meeting to Order at 8:00 a.m.

Commissioner Steffen asked if there were any amendments to the agenda. Commissioner Voran moved to approve the agenda as presented. Commissioner Foley seconded the motion. The motion was approved upon the unanimous vote of the Commissioners.

Visitors: Mr. Patterson, Mrs. Patterson, John Kostner, Kevin Gaughan, Choose Networks and Randy Case, Murphy Tractor.

Staff: Mark Schnittker, Courthouse Maintenance, Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, John Wimer, Noxious Weed Director, Mendy Frampton, Activity Center Director, Heather Kinsler, 911/Dispatch Director, Stan Goetz, HR/Planning/Zoning Director, Susan Hubbell, Register of Deeds, Steve Bachenberg, County Engineer and Charles Arensdorf, Public Works Director.

8:00 a.m. Mr. & Mrs. Patterson were in to discuss a road located between Old Calista and Penalosa Road. They cannot access the road and was wondering who to contact about the road. Commissioners gave them contact information. Mr. & Mrs. Patterson left the meeting at 8:15 a.m.

8:15 a.m. Mark Schnittker, Courthouse Maintenance was in to request permission to finish the ceiling on the fourth floor. Commissioners informed Mr. Schnittker that they would like for the ceiling to be done. Also, Mark discussed the carpeting in the offices of the fourth floor needing to either be replaced or go back to the wood floors. Mr. Schnittker left the meeting at 8:30 a.m.

8:30 a.m. John Wimer, Noxious Weed Director was in to discuss the volunteer help that was seen in the County Vehicle. Commissioners said that it has been addressed in the County Policy #25 and thought that if they are volunteering it would be ok. John also submitted computer bids for a computer from the following: Choose Networks for \$1246.94 and Dirks Copy Products Inc. for \$1642.28.

**MOTION:** Commissioner Voran made a motion to approve the quote received from Choose Networks for \$1246.94. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

John Wimer asked if he could purchase two computers instead of one because his department needs two.

**MOTION:** Commissioner Voran amended the motion to purchase computers from Choose Networks to include four computers instead of one for the amount of \$4987.76. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

John Wimer left the meeting at 8:45 a.m.

8:45 a.m. Mendy Frampton, Activity Center Director was in to discuss the need for help at the Activity Center. Mendy left the meeting at 9:05 a.m.

9:05 a.m. Heather Kinsler, 911/Dispatch Director and Nancy Borst, County Communications Coordinator were in to discuss the two-day grant writing workshop by First Responder Grants they attended. Ms. Kinsler and Ms. Borst were in to request purchasing the First Responder Grants annual services package. The package usually costs \$999 per year but because they just took the class, the county can get the services for the first year for \$899 (a 10 percent discount). The purchase must be made no later than December 7<sup>th</sup> to get the discount.

**MOTION:** Commissioner Foley made a motion to purchase the First Responder Grants annual services package in the amount of \$899 for the first year. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.

Heather Kinsler left the meeting at 9:20 a.m.

9:30 a.m. Kevin Gaughan, Choose Networks IT representative was in to discuss the security systems for the County Courthouse Servers and the County Departments not in the Courthouse. Kevin discussed using mail filtering for the County to help prevent spam. Commissioners discussed purchasing some laptops and a printer.

10:18 a.m. Stan Goetz, HR/Planning/Zoning Director was in and discussed an article that was in the *Sunday Wichita Eagle* newspaper. Stan let Commission know that December 6<sup>th</sup>, 2013 will be the kick-off meeting for the wellness. Stan discussed performance reviews for Department Heads to be conducted on December 2<sup>nd</sup>, December 9<sup>th</sup>, and December 16<sup>th</sup>.

Stan Goetz submitted an approved zoning permit for:

1. George Kampling (CRJ Farm Trust)- Garage-SW Corner SE4-Sec. 19-27-10(Dresden).

Stan submitted a draft of a resolution that the planning/zoning board had done for the Commission to review. Mr. Goetz left the meeting at 11:03 a.m.

11:05 a.m. Charles Arensdorf, Public Works Director was in to discuss the purchase of a 2013 John Deere 524K Wheel Loader model with 5 hours for the net trade price complete and delivered for \$129,013. Charles submitted correspondence that was sent out to the Townships asking for a response for the wind farm transportation roads.

Steve Bachenberg submitted agreements for Kingman County Structure Dale #5 located on SE 60<sup>th</sup> Street between Section 35, T28S, R6W and Section 2, T29S, R6W over a tributary to the South Fork Ninnescah River, approximately 3.5 miles S and 1.1 miles W of Murdock and Kingman County Structure Belmont #22 located on SW 70<sup>th</sup> Street between Section 4, T29S, R8W and Section 9, T29S, R8W over Wild Horse Creek, approximately 0.5 miles S and 3.2 miles W of Cleveland for the Commissions approval and signature from Kirkham, Michael and Associates, Inc. Ellsworth, Kansas.

**MOTION:** Commissioner Voran made a motion to approve the agreements for Engineering Services between Kingman County, Kansas and Kirkham, Michael and Associates, Inc. Ellsworth, Kansas for Kingman County Structure Belmont #22 and Kingman County Structure Dale #5. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

11:43 a.m. Susan Hubbell, Register of Deeds was in with an update and a copy of a Press release relating to a proposal to eliminate payments of Mortgage Registration Fees. Ms. Hubbell left the meeting at 12:00 noon.

**MOTION:** Commissioner Foley made a motion to approve the lease-purchase agreement of a 2013 John Deere 524K Wheel Loader with a set of forks and install a back-up camera in the amount of \$129,013. Commissioner Voran seconded the motion and the motion was approved unanimously.

Mr. Arensdorf and Mr. Bachenberg left the meeting at 12:10 p.m.

12:13 p.m. Steve Ramsey, Community Service Director was in to discuss the Community Service hours. Mr. Ramsey left the meeting at 12:23 p.m.

The County Clerk presented for approval the minutes from the County Commissioners Special Meeting on November 12, 2013 to be approved.

**MOTION:** Commissioner Voran made a motion to approve the minutes presented with the spelling of Mr. Parsons's name. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

12:45 p.m. Commissioner Steffen moved to adjourn the Meeting. Commissioner Foley seconded and the motion was approved unanimously.