

**THE MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COUNTY COMMISSIONERS**

September 3, 2013

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on September 3, 2013. Those present:

John Steffen, Chairperson
Carol Voran, Commissioner
Fred Foley, Commissioner
John Caton, County Counselor
Carol Noblit, Master County Clerk

Chairperson Steffen declared that a quorum was present and called the meeting to order at 8:00a.m.

AGENDA:

Commissioner Steffen made a motion to approve the agenda. Commissioner Foley seconded, the vote was unanimous.

VISITORS:

STAFF: Steve Ramsey, Community Service Supervisor, Carolyn McClafflin, Deputy County Clerk, Cindy Chrisman-Smith, Health Nurse, Nancy Borst, Communications Coordinator, Stan Goetz, HR/Planning/Zoning Director, Rick Batchellor, Appraiser, Deb Ziegler, Deputy Appraiser, Sheriff Randy Hill, Charlie Arensdorf, Public Works Director.

STAFF REPORTS:

Cindy Chrisman-Smith was in with a department update. Cindy discussed with the commission about Health Department charges that need to be written off. Commissioner's and Cindy discussed flu shots for this year and it was decided that it would be handled the same as last year.

Nancy Borst was in to discuss purchasing a desk for her office. Nancy submitted a quote from Roberts Hutch Line for a Hon 10500 desk in the amount of \$573.23. Nancy requested that she be able to attend Public Information Officer training in Olathe. Request was granted. Also, brochures were discussed and changes will be made.

Mendy Frampton was in to discuss the Activity Center roof. After discussion the Commissioners directed that bids be solicited for roof improvements.

Stan Goetz and Commissioners discussed the following:

1. Attending Kansas Association of Floodplain Managers in Topeka September 4th & 5th.
2. Start review of Policy #25- Use of County-Issued Vehicles.
3. Request for Executive Session for non-elect personnel.

Charles Arensdorf and Commissioners discussed the following:

1. Approved construction contracts for the 2013 Hot Mix Overlay program.

ZONING:

1. Resolution for vacating easement.
2. Planning Commission meeting minutes.

ZONING PERMITS:

1. Harley VanGieson-machine shop- SE4 of sec.9-30-5-Bennett Township.
2. Edgar Sanchez-house addition-SW4 SW4 of sec. 8-28-7-Ninescah East Township.
3. Camp Menoscah Association-girl/boy bathhouses-SE4 of sec. 23-28-6-Dale Township.

NEW BUSINESS:

Thereupon, and among other business, a Resolution 2013-108 was presented entitled: **A RESOLUTION AUTHORIZING AND PROVIDING FOR THE CALLING OF A SPECIAL QUESTION ELECTION IN KINGMAN COUNTY, KANSAS FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF THE COUNTY THE QUESTION OF IMPOSING COUNTY-WIDE SALES TAXES FOR THE PURPOSE OF FINANCING THE COSTS OF CONSTRUCTING AND FURNISHING A LAW ENFORCEMENT CENTER AND JAIL FACILITY; AND PROVIDING FOR THE GIVING OF NOTICE OF SAID SPECIAL QUESTION ELECTION.**

Carol Noblit submitted to the County Commission a Petition to Attach Certain Property to Rural Water District No. 1, Kingman County, Kansas that needs to be filed with the Board of County Commissioners and a hearing will need to be held. The Commissioners decided that the public hearing will be at 10:00 a.m. on the 23rd day of September, 2013.

MOTION:

Commissioner Foley made a motion to approve writing off the amount of \$2,608.60 for the Health Department's outstanding 365 day receivables. Commissioner Steffen seconded, the vote was unanimous.

Commissioner Voran made a motion to accept the quote from Robert's Hutch-Line for a Hon 10500 series desk for the amount of \$573.23. Commissioner Steffen seconded, the vote was unanimous.

Commissioner Voran made a motion to adopt Resolution 2013-108- **A RESOLUTION AUTHORIZING AND PROVIDING FOR THE CALLING OF A SPECIAL QUESTION ELECTION IN KINGMAN COUNTY, KANSAS FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED ELECTORS OF THE COUNTY THE QUESTION OF IMPOSING COUNTY-WIDE SALES TAXES FOR THE PURPOSE OF FINANCING THE COSTS OF CONSTRUCTING AND FURNISHING A LAW ENFORCEMENT CENTER AND JAIL FACILITY; AND PROVIDING FOR THE GIVING OF NOTICE OF SAID SPECIAL QUESTION ELECTION.** Commissioner Foley seconded, the vote was unanimous.

EXECUTIVE SESSION:

Commissioner Voran moved for an executive session with the County Clerk for non-elected personnel matters from 8:10 to 8:20. Commissioner Foley seconded, the vote in favor of the motion was unanimous. The Board of County Commissioners returned to open session at 8:20.

Commissioner Steffen moved for an executive session with the HR and Appraiser for non-elected personnel matters from 9:25 to 9:40. Commissioner Foley seconded, the vote in favor of the motion was unanimous. The Board of County Commissioners returned to open session at 9:40.

Commissioner Steffen moved for an executive session with the HR, County Appraiser and Deputy Appraiser for non-elected personnel matters from 11:10 to 11:30. Commissioner Foley seconded, the vote in favor of the motion was unanimous. The Board of County Commissioners returned to open session at 11:30.

APPROVAL OF MINUTES:

Commissioner Voran made a motion to approve the minutes of the August 27, 2013 Special Commission Meeting. Commissioner Foley seconded, the vote was unanimous.

Commissioner Voran made a motion to approve the minutes of the September 3, 2013 Commission Meeting. Commissioner Foley seconded, the vote was unanimous.

ADJOURNMENT

Commissioner Voran made a motion to adjourn the regular Commission Meeting. Commissioner Foley seconded, the vote in favor of the motion was unanimous.