

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON August 25, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on August 25, 2014. Those Present:

Carol Voran, Chairperson
John Steffen, Commissioner
Fred Foley, Commissioner
Carol Noblit, Master County Clerk

Also present was the County Counselor, John Caton.

Visitors: Gayle Dye, Donna Hardesty, David Dinell, Leader Courier, and John Kostner.

Staff: Nancy Borst, Kingman County Communications Director, Steve Ramsey, Community Service Director, Mendy Frampton, Kingman County Activity Center Director, John Wimer, Noxious Weed Director, Stan Goetz, HR/Planning/Zoning Director, Mark Schnittker, Courthouse Maintenance and Charles Arensdorf, Public Works Director.

Commissioner Voran called the Board of County Commissioners Meeting to Order at 8:00 a.m.

8:00 a.m. Steve Ramsey presented his time card for a signature.

Mr. Ramsey left the meeting at 8:05 a.m.

Commissioner Voran asked if there were any additions to the agenda. Commissioner Voran asked to add approval of the contract for purchase of a plotter and old business items to the agenda.

MOTION: Commissioner Steffen moved to approve the agenda with the addition of old business matters. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted the minutes from the August 18, 2014 meeting and the August 19, 2014 special meeting for approval.

MOTION: Commissioner Steffen noted some typographic errors and moved to approve the minutes of August 18th as corrected. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Steffen moved to approve the minutes of August 19th special meeting. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

8:15 a.m. Commissioner Voran opened the floor for public comment. County Clerk thanked Ms. Voran for nominating her for the ALS Ice Bucket Challenge.

County Commissioners signed county vouchers in the amount of \$307,893.45.

8:30 a.m. John Wimer, Noxious Weed Director proposed to the Commissioners that Ronald Leroux be employed full- time in the Noxious Weed Department. Mr. Wimer also discussed the amount of the chemicals that have been purchased this year to spray weeds.

Mr. Wimer left the meeting at 8:40 a.m.

County Commissioners signed sixteen abatements for 2013 personal property in the amount of \$3,267.46, five abatements for 2013 16/20M in the amount of \$159.43, four abatements for 2013 Real Estate in the amount of \$15,909.18, two abatements for 2012 Real Estate in the amount of \$903.02, one abatement of 2011 Real Estate in the amount of \$583.04, two additions for 2013 16/20M in the amount of \$639.01 and two additions for 2013 Real Estate in the amount of \$8,681.38. Commissioners asked that they receive abatements for approval before they are issued.

Commissioner Voran read correspondence from Bill Waters, Kansas Property Valuation Department Director provided by Richard Batchellor, County Appraiser regarding taxation of underground storage of petroleum products in the state. The correspondence also stated that no refunds or abatements should be issued unless an order is received from the State Board of Tax Appeals.

The County Clerk submitted for signatures a copy of the agreement for purchase of the HP T2500 e-multifunction Printer as previously approved for \$9,895.00 and a one year maintenance and service agreement at \$45.00 a month with excess use charge equal to .15 per square foot.

The County Clerk informed the County Commissioners that she talked with Harper County and the SCLEPG(South Central Local Environmental Protection Group) inventory has not been auctioned because of publication problems and that the sale will be rescheduled.

9:00 a.m. Mendy Frampton, Activity Center Director discussed with the Commissioners a proposed for preliminary architectural services in connection with improvements to the Activity Center and the status of the use of the outdoor arena in connection with the operation of the Activity Center..

Ms. Frampton left the meeting at 9:05 a.m.

9:06 a.m. Mark Schnittker, Courthouse Maintenance was in to discuss the front steps and the wax that was placed on the floors in the courthouse. Mr. Schnittker was disappointed with the product he used because it left bubbles on the floor.

Mr. Schnittker left the meeting at 9:15 a.m.

John Caton, County Counselor submitted a draft of a letter that will be mailed to owners of delinquent taxes.

9:22 a.m. Nancy Borst, County Communications Coordinator advised the Commissioners that she has taken photographs around the county that may be used on the County's website and publications. Ms. Borst informed Commissioners that the County has been awarded projects by the Kansas Department of Transportation involving estimated expenditures of three million dollars.

10:00 a.m. Stan Goetz, HR/Planning/Zoning Director presented to the Commissioners the final version of Policy #41- Lactation Accommodation Policy.

MOTION: Commissioner Foley moved to approve Policy #41- Lactation Accommodation Policy. Commissioner Steffen seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz presented a revised draft of Policy #16-Personal Leave of Absence for discussion with the County Commissioners. No action was taken regarding the revised policy.

MOTION: Commissioner Foley moved to change Ronald Leroux with Noxious Weed from part-time to full-time effective September 1, 2014. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz left the meeting at 10:27 a.m.

10:55 a.m. Steve Bachenberg, County Engineer reviewed with the Commission a resolution relating to road Re-classification.

MOTION: Commissioner Steffen moved to approve Resolution 2014-R14, **A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF KINGMAN COUNTY, KANSAS REQUESTING APPROVAL FOR REVISIONS OF THE FUNCTIONAL CLASSIFICATION OF CERTAIN ROADS WITHIN THE BOUNDARIES OF KINGMAN COUNTY, KANSAS.** Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Bachenberg updated the Commissioners on new bridge selection sites for possible KDOT funding. Mr. Bachenberg asked the Commission to decide which bridge they would like for him to submit for funding. Commissioners decided to go with the bridge in Belmont Township.

MOTION: Commissioner Voran moved to submit the bridge in Belmont Township to the Bridge Improvement Program. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Charles Arensdorf, Public Works Director reported on the intersection project south of Penalosa. Mr. Arensdorf discussed with the Commission that he has been having trouble with a pneumatic roller and would like to trade his 1988 model towards a Pneumatic Tired Roller BW11RH from McPherson County. Mr. Arensdorf informed the Commissioners on the seal coat being done in the county.

Mr. Bachenberg, County Engineer reviewed a RFP that Cunningham will send out for the 170 road project.

EXECUTIVE SESSION: Commissioner Voran moved to recess for an executive session at 11:30 a.m. for the purpose of discussing personnel matters relating to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, Charles Arensdorf, Public Works Director, Stan Goetz, Human Resources Director, and John Caton, County Counselor, be included in the meeting to advise the Commissioners and that the Commissioners return to open session in the Board meeting room at 11:40 a.m. Commissioner Steffen seconded the motion and the motion was approved upon the unanimous vote of the County Commissioners.

Commissioners returned to regular session at 11:40 a.m.

MOTION: Commissioner Steffen moved to approve an extension for Chris Drake to use his vacation time not to exceed 90 days due to unforeseen circumstances. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

MOTION: Commissioner Foley moved to adjourn the regular board meeting and the next board meeting to be held on September 8th, 2014 due to the holiday on September 1, 2014. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.