

THE MINUTES OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
On February 24, 2014

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on February 24, 2014. Those Present:

Carol Voran, Chairperson  
John Steffen, Commissioner  
Fred Foley, Commissioner  
Carol Noblit, Master County Clerk

Commissioner Voran called the Board of County Commissioners Meeting to Order at 8:00 a.m.

Commissioner Voran asked if there were any amendments to the agenda.

**MOTION:** Commissioner Foley made a motion to approve the agenda as presented. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.

Visitors: Pam Stasa, Conservation District Manager, Dick Neville, Recycle Commissioner, Clint Foley, Conservation District Board Member, John Meng, Conservation District Board Member, Gene Albers, Conservation District Board Member, Kevin Wegerer, Conservation District Board Member, Randy Waldren, Problem Gambling Task Force Member and John Riggins, Kirkham Michael.

Staff: Nancy Borst, County Communications Coordinator, Fred Simon, Emergency Preparedness Director, Mark Schnittker, Courthouse Maintenance, Jeremy Courtney, Payroll/Benefits Clerk, John Wimer, Noxious Weed Director, Jeff Cox, Noxious Weed Department, Stan Goetz, HR/Planning/Zoning Director, Steve Bachenberg, Engineer, Charles Arensdorf, Public Works Director and Susan Hubbell, Register of Deeds.

The County Clerk submitted the minutes from the February 18, 2014 Commission meeting for approval.

**MOTION:** Commissioner Foley made a motion to approve the minutes of February 18, 2014 as submitted. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the Commissioners.

Commissioners signed County vouchers in the amount of \$157,994.61.

9:50 a.m. Jeremy Courtney was in to discuss price quotes received from the following:

Bolen Office Supply, Inc.

Lathem Smart Touch Screen	PC600	\$368.00 each
Badge Rack MMF 20501		\$ 28.20
Lathem Time Clock 7500e		\$406.00

Dirks Copy Products:

Lathem Smart Touch Screen	PC600	\$349.00 each
Badge Rack MMF20501		\$ 22.95
Lathem Time Clock 7500e		\$425.00

Lathem Time Corporation:

Lathem Smart Touch Screen	PC600	\$405.00 each
PayClock Online Standard Annually		\$400.00

HDWE Support for PC600s

\$240.00

**MOTION:** Commissioner Steffen made a motion to approve the purchase of the Lathem Smart Touch Screen PC600 from Dirks Copy Products in the amount of \$1813.85 (5 Lathem Smart Touch Screens for \$1745.00 and 3 Badge Racks for \$68.85). Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

Mr. Courtney left the meeting at 9:05 a.m.

9:05 a.m. Pam Stasa District Manager, Jeff Cox, Recycle Coordinator, Dick Neville, Recycle Commissioner, John Wimer, Noxious Weed Director, Steve Ramsey, Community Service Director, Clint Foley, Conservation District Board Member, John Meng, Conservation District Board Member, Gene Albers, Conservation District Board Member, Kevin Wegerer, Conservation District Board Member were in to discuss the Kingman County Area Recycle Program.

Ms. Stasa, Mr. Cox, Mr. Neville, Mr. Wimer, Mr. Ramsey, Mr. Foley, Mr. Meng, Mr. Albers, Mr. Wegerer left the meeting at 9:35 a.m.

9:35 a.m. Randy Waldren, Problem Gambling Awareness Task Force member was in to discuss with the County Commission what the organization provides for citizens and requested that the County approve a Proclamation recognizing March, 2014 as Problem Gambling Awareness Month.

**MOTION:** Commissioner Steffen made a motion to approve the Proclamation presented by Mr. Waldren to recognize March, 2014 as Problem Gambling Awareness Month. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

Mr. Waldren left the meeting at 9:55 a.m.

10:00 a.m. Donna Rohlman, County Treasurer was in to discuss the decision for Kingman County to opt-out of licensing commercial vehicles and how it will affect the County. Donna let the Commission know that the County will not lose any money from opting-out of doing Commercial Tags because the money will come back to Kingman County even when the processing is handled by another County.

Ms. Rohlman left the meeting at 10:25 a.m.

10:25 a.m. Stan Goetz, HR/Planning/Zoning Director was in with the following:

- Review Department Head Meeting minutes and reminded the Commission that there will be active shooter training February 26, 2014.
- Review recommendations to Policy #17-Shared Leave with the Commission.

**ZONING PERMITS:** Stan discussed the following approved Zoning permits:

1. Kenneth Thieme-house addition-SW4 of NW4 Sec. 14-30-9(Rochester).
2. Clyde Hilger-machine shed-SW4 SE4 Sec. 33-30-5(Bennett).

Mr. Goetz left the meeting at 9:40 a.m.

9:45 a.m. John Wimer, Noxious Weed Director was in to get approval for the County Agreement to Treat Noxious Weed with the Kansas Department of Transportation Bureau of Maintenance.

**MOTION:** Commissioner Steffen made a motion to approve the County Agreement to Treat Noxious Weeds with the Kansas Department of Transportation Bureau of Maintenance. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

John also requested sending out to receive bids on Chemicals. Commissioners approved his request.

Commissioners discussed with John about the purchase of a new truck for the Noxious Weed Department. John said he would change the RFP and let Mr. Caton review it before sending requests out.

Mr. Wimer left the meeting at 11:00 a.m.

11:00 a.m. Charles Arensdorf, Public Works Director and Steve Bachenberg were in to start the bid letting for Belmont #22 concrete box. The bids received were from Mies Construction and Klaver Construction Company.

Company	Start Construction	Days to Construct	Cost
Mies Construction	April 2014	40 Days	\$104,222.50
Klaver Construction	June 2014	40 Days	\$135,860.57

**MOTION:** Commissioner Steffen made a motion to approve the bid received from Mies Construction pending verification of the bid documents by Kirkham Michael. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

Charles submitted information received from EMC Insurance claim #1031005 for the 1982 International with Hot Oil/Asphalt Tank in the amount of \$2,500.00 with EMC Insurance obtaining the Tank for salvage.

**MOTION:** Commissioner Steffen made a motion to accept the EMC Insurance claim for \$2,500.00 with EMC Insurance obtaining the Hot Oil/Asphalt Tank as salvage. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the Commissioners.

Charles discussed with the Commission the following:

- March 24- Open bids for the Zenda Overlay Project.
- March 31- Open 2014 Asphalt quotes.

Steve Bachenberg, County Engineer discussed with the Commission the information that will be submitted to the City of Cunningham for the City's road improvement project.

12:00 p.m. Susan Hubbell, Register of Deeds was in with the Commission to discuss pending legislation.

**MOTION:** Commissioner Foley made a motion to adjourn at 1:00 p.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the Commissioners.