

THE MINUTES OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
ON February 23, 2015

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on February 23, 2015. Those Present:

Fred Foley, Chairperson  
John Steffen, Commissioner  
Carol Voran, Commissioner  
Carol Noblit, Master County Clerk

Also present was John Caton, County Counselor.

Visitors: Gayle Dye, Donna Hardesty, Phyllis Zorn, Kingman Leader-Courier, Olive Ann McCormick, Joie McCormick and Gregory Ellis.

Staff: Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, Mark Schnittker, Courthouse Maintenance, Mendy Frampton, Activity Center Director, Stan Goetz, HR/Planning/Zoning Director, Charles Arensdorf, Public Works Director, John Wimer, Noxious Weed Director, Richard Batchellor, County Appraiser and Cindy Chrisman Smith, Health Nurse.

Chairperson Foley called the Board of County Commissioners meeting to Order at 1:00 p.m.

The County Commissioners signed county vouchers in the amount of \$236,264.89.

1:00 p.m. Steve Ramsey, County Community Service Director was in and requested an executive session for non-elected personnel matters.

Ms. Voran left the meeting at 1:02p.m.

**MOTION:** Commissioner Steffen moved to go into executive session with Steve Ramsey, Community Service Director and John Caton, County Counselor to at 1:07 p.m. to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and the County Commissioners returned to open session in the Board meeting room at 1:21 p.m.

The County Commissioners returned to regular session at 1:10 p.m as the session was found not to be a qualifying session for nonelected personnel matters.

Commissioner Foley asked if there were any additions to the agenda.

**MOTION:** Commissioner Steffen moved to approve the agenda as presented. Commissioner Foley seconded. The motion passed 2 to 0.

1:17 p.m. Mark Schnittker, Courthouse Maintenance was in to discuss the front steps of the Courthouse and that he had MCR (Mid-Continental Restoration Co., Inc.) come and look at them. Mr. Schnittker also let the Commissioners know about the guttering for the Sheriff's Department Roof. Commissioner Steffen and Commissioner Foley asked to wait until Commissioner Voran was in attendance before making a decision on the guttering. Mr. Schnittker also talked with the Commissioners about a cabinet in the postage room that will need to be lowered to accommodate all employees and about an invoice he received for window channel balances from AMSCO for the Courthouse windows in the amount of \$1,117.49 because the balances are custom ordered.

**MOTION:** Commissioner Steffen moved to approve the purchase of channel balances from AMSCO in the amount of \$1,117.49. Commissioner Foley seconded. The motion was passed 2 to 0.

Mr. Schnittker left the meeting at 1:29 p.m.

1:30 p.m. Charles Arensdorf, Public Works Director and Steve Bachenberg were in to discuss the upcoming Township Board Meeting on March 9<sup>th</sup>, 2015, and the Overlay letting date for the Belmont Road-FAS 364- Mile 1-5 on March 30, 2015.

**MOTION:** Commissioner Steffen made a motion to approve deferring federal funds with KDOT for another year. Commissioner Foley seconded. The motion was passed 2 to 0.

Mr. Arensdorf presented a permit for Seismic Activity between Sections 5 & 6, 3 & 4, 1 & 2 in Township 27S Range 10 West (Dresden Township) that was approved.

Commissioner Steffen asked Mr. Arensdorf and Mr. Bachenberg if they had heard about HB 2255 that will do away with Kansas Department of Transportation Revolving Loan funding. The County Commissioners also discussed with Messrs. Arensdorf and Bachenberg options for modifying or reconstructing the curve North of Murdock.

Mr. Arensdorf and Mr. Bachenberg left the meeting at 2:00 p.m.

2:00 p.m. Mendy Frampton, Activity Center Director was in to discuss the description of the improvements for the Activity Center Building. Ms. Frampton asked if we could maybe save some cost if the County could remove the concrete and not a contractor. Ms. Frampton presented the Commissioners with a timeline on the completion of the Activity Center improvements.

Commissioner Voran returned to the meeting at 2:30 p.m.

Ms. Frampton left the meeting at 2:31 p.m.

2:32 p.m. John Wimer, Noxious Weed Director was in to discuss sending Ron Leroux to training class. Mr. Wimer asked the County Commissioners if they would like for Mr. Cox and himself to update their eight hour household hazardous waste training. The Commissioners said that would be the right thing to do.

Mr. Wimer left the meeting at 2:40 p.m.

2:41 p.m. Nancy Borst, County Communications Coordinator was in to discuss the South Central Kansas Prosperity Plan Xeriscape Demonstration Project seminar that she attended on Friday, the 20<sup>th</sup> of February 2015. Ms. Borst let the Commissioners know that Kingman County is eligible for a \$750.00 reimbursement grant for the purchase of xeriscaping plants.

3:01 p.m. Stan Goetz, HR/Planning/Zoning Director was in and let the Commissioners know that he will be taking care of the KAC salary survey and information on salaries around the state. Mr. Goetz let the Commission know that 93 counties are participating in the salary survey.

Mr. Goetz discussed the Social Media training that was held by Nancy Borst, Fred Simon and Mr. Goetz. There were 42 employees that attended the training.

Mr. Goetz went over the update approval of Policy #35-Security.

**MOTION:** Commissioner Steffen moved to approve Policy #35-Security as submitted with the addition of the provisions relating to earthquakes. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Goetz presented the Commissioners with an update to Policy #10- Employee Records and a change to Policy #43 for them to review.

Mr. Goetz approved the following zoning permit:

1. Paul Sallee- Machine Shed-NW4 SE4- Sec. 12-27-9 (Eureka).

The County Commissioners and Mr. Goetz discussed a road vacation that will be proposed for Dresden Township. Also, Mr. Goetz updated the Commission on the Farrell Case and that he suggested that Ms. Farrell apply for a re-zone and it will probably not come up until April.

Mr. Goetz informed the Commission that Mr. Ploog has been required by the City to remove nine vehicles from his property in Kingman. Ms. Zorn informed the Commission about what she knew about the case.

Mr. Goetz left the meeting at 3:27 p.m.

**EXECUTIVE SESSION:** Commissioner Steffen moved to go into executive session at 3:30 p.m. with Cindy Chrisman-Smith, Health Nurse, Stan Goetz, HR/Planning/Zoning Director and John Caton, County Counselor, to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that they return to open session in the Board meeting room at 3:40 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.

**MOTION:** Commissioner Steffen moved to approve shared leave for Cindy Chrisman-Smith. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Chrisman-Smith left the meeting at 3:45 p.m.

3:46 p.m. Richard Batchellor, County Appraiser was in to discuss the purchase of a copier for the Appraiser's office. Mr. Batchellor submitted a quote from Dirks Copy Products. The County Commissioners decided to defer action on Mr. Batchellor's request until a future meeting.

Mr. Batchellor left the meeting at 4:03 p.m.

The County Clerk submitted the minutes from the February 9, 2015 meeting for approval by the County Commissioners.

**MOTION:** Commissioner Steffen moved to approve the minutes of the February 9, 2015 meeting with the changes made. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted Resolution 2015-R4 Authorizing the offering for sale of general obligation refunding bonds, Series 2015, of Kingman for approval.

**MOTION:** Commissioner Steffen moved to approve Resolution 2015-R4, **A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015, OF KINGMAN COUNTY, KANSAS.** Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioner Voran discussed the invoice received from GCI Construction & Roofing, Inc. for guttering for the Sheriff's Department.

**MOTION:** Commissioner Steffen moved to approve the invoice from GCI Construction & Roofing, Inc. for guttering for the Sheriff's Department in the amount of \$1,275.00. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The Commissioners signed the following eighteen abatements and one addition:

ABATEMENT		ABATEMENT	
#4423	694.92	#4424	59,134.88
#4425	10,025.59	#4426	42,350.65
#4427	10,115.45	#4428	123.03
#4429	511.54	#4431	0.00
#4433	334.33	#4434	301.12
#4435	569.18	#4436	41.54
#4438	645.02	#4439	534.88
#4440	1171.07	#4441	5,946.69
#4442	524.92	#4443	152.30
ADDITION			
#4432	23.95		

**MOTION:** Commissioner Steffen moved to adjourn the regular board meeting at 5:10 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.