

THE MINUTES OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
ON January 12, 2015

The Board of Kingman County Commissioners met in regular session, in the Commissioners' Meeting Room, Kingman County Courthouse, Kingman, Kansas, on January 12, 2015. Those Present:

Fred Foley, Chairperson
John Steffen, Commissioner
Carol Voran, Commissioner
Carol Noblit, Master County Clerk

Also present was John Caton, County Counselor.

Visitors: Gayle Dye, Donna Hardesty, David Wiley, South Central Kansas Community Corrections Agency Director, Catherine Shelton, Community Corrections Probation Officer, Phyllis Zorn, Kingman Leader-Courier, Scott Strong, Strong's Insurance, Terri Glenn, Strong's Insurance, Zach Bieghler, Kingman EMS Director, Rebecca Mendoza, Kingman EMS, Justin Hill, Kingman EMS and Emily Graf, Kingman City Manager.

Staff: Nancy Borst, County Communications Coordinator, Steve Ramsey, Community Service Director, Fred Simon, Emergency Management Director, Mendy Frampton, Kingman Activity Center Director, Stan Goetz, HR/Planning/Zoning Director, Mark Schnittker, Courthouse Maintenance, John Wimer, Noxious Weed Director and Sheriff Randy Hill.

Chairperson Foley called the Board of County Commissioners meeting to Order at 1:00 p.m.

Commissioner Foley asked if there were any additions to the agenda. No additions were added.

MOTION: Commissioner Steffen moved to approve the agenda with no changes made. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Commissioner Foley asked if there were any concerns about the appointment of Ryan Ruckle for Kingman Township Treasurer and Rob Fischer for Kingman Township Trustee. Only one taxpayer came in to ask questions about the appointment but no objections were presented to the Board.

MOTION: Commissioner Steffen moved to approve the appointment of Ryan Ruckle as the Kingman Township Treasurer and Rob Fischer as the Kingman Township Trustee. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Motion: Commissioner Steffen moved that Commissioner Foley be elected Chairperson of the County Commission for a term of one year. Commissioner Voran seconded the motion. The motion was approved upon the unanimous vote of the County Commissioners.

1:00 p.m. District Magistrate Judge, Roseanna Mathis swore in the Fred A. Foley, Kingman County Commissioner District #1 and Carol Noblit, Kingman County Clerk to their positions.

Judge Mathis left the meeting at 1:10 p.m.

1:12 p.m. David Wiley, South Central Kansas Community Corrections Agency Director presented the Fiscal Year 2015 Year-to-Date adult program entry data, Fiscal Year 2015 Year-to-Date adult program exit data, Fiscal Year 2015 Adult Anger Management, Fiscal Year 2015 Year-to-Date JISP program entry

data, Fiscal Year 2015 Year-to-Date JISP Program Exit Data, Fiscal Year 2015 Year-to-Date JJA Program Entry Data, Fiscal Year 2015 Year-to-Date JJA Program Exit Data, Fiscal Year 2015 Year-to-Date Truancy Program, Fiscal Year 2015 Year-to-Date JIAS Program for July 1, 2014 through December 31, 2014

Mr. Wiley and Ms. Shelton left the meeting at 1:25 p.m.

1:25 p.m. Mendy Frampton, Activity Center Director requested an extension of time to use her accrued vacation hours. The Commissioners and Ms. Frampton discussed the timeframe for use of the accrued vacation hours.

MOTION: Commissioner Steffen made a motion to extend the period of time for Ms. Frampton to use 40 hours of vacation time for 90 days from her anniversary date. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Ms. Frampton left the meeting at 1:32 p.m.

1:35 p.m. Charles Arensdorf, Public Works Director and Steven Bachenburg, County Engineer were in to discuss possible use of County road for a K-14 detour for bridge construction and discussed seismograph activity and permitting road use.

Mr. Arensdorf updated the board on the 2014 budget.

Mr. Arensdorf presented a permit approved for the following:

1. Drive Entrance – Pickrell Drilling – Section 11-Township 30- Range 8- FAS Route 1808-Mile 1.

MOTION: Commissioner Steffen made a motion to approve the Reno County Five-Year Solid Waste Management Plan. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Bachenberg presented the Commissioners with an agreement between Michael S. King, Secretary of Transportation, Kansas Department of Transportation (KDOT), and Kingman County, Kansas for Project No. 44 C-4746-01. Mr. Bachenberg advised the County Commissioners that the bid letting for the project needs to be within 2 years from the signing of the agreement.

MOTION: Commissioner Steffen made a motion to approve the County renewing their membership to the Kingman Area Chamber of Commerce for 2015 in the amount of \$310.00. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Commissioners signed County vouchers in the amount of \$102,278.95.

2:00 p.m. Mark Schnittker, Courthouse Maintenance and Stan Goetz, HR/Planning/Zoning Director presented a letter from the Kansas Department of Labor stating that with the items corrected, or in the process of being corrected, the Department of Labor considers the recommendations issued on October 22, 2014, Inspection Number 15573701, as completed.

Scott Strong and Terri Glenn, Strong's Insurance, presented a quote for Earthquake Insurance on County buildings. The amount of the premium for a year of coverage would be \$209.00. The policy would provide coverage in an amount up to \$5 million for loss and damage caused by earthquake to all buildings subject to a self-insured deductible in the amount of \$500,000.

MOTION: Commissioner Voran moved to approve the purchase of earthquake insurance from Strong's Insurance for the County buildings. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Schnittker discussed bids received for an air conditioner for the Appraisers office from Dixon's, LLC, in the amount of \$2,170.00 and from Eck Electric in the amount of \$3,854.10.

MOTION: Commissioner Steffen moved to approve the purchase of an air conditioner for the Appraisers office in the amount of \$2,170.00 from Dixon's. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Mr. Schnittker left the meeting at 2:45 p.m.

2:45 p.m. John Wimer was in to discuss the purchasing of Activator 90 Shuttle 120 gallon and Marc Saturate 55 gallon.

Mr. Wimer left the meeting at 2:50 p.m.

2:50 p.m. Stan Goetz

EXECUTIVE SESSION: Commissioner Foley moved to go into executive session at 2:50 p.m. with Stan Goetz, HR/Planning/Zoning Director, Charles Arensdorf, Public Works Director and John Caton, County Counselor to discuss personnel matters of nonelected personnel in order to protect the privacy in order to protect the privacy interests of the individual(s) to be discussed, and that we return to open session in the Board meeting room at 3:00 p.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

County Commissioners returned to regular session at 3:00 p.m.

EXECUTIVE SESSION: Commissioner Foley moved to extend executive session at 3:00 p.m. with Stan Goetz, HR/Planning/Zoning Director, Charles Arensdorf, Public Works Director and John Caton, County Counselor to discuss personnel matters of nonelected personnel in order to protect the privacy in order to protect the privacy interests of the individual(s) to be discussed, and that we return to open session in the Board meeting room at 3:05 p.m. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

No binding action was taken during the executive session.

Mr. Arensdorf left the meeting at 3:06 p.m.

Mr. Goetz had a building permit for the following:

- Steve Conrardy – Pole Barn – NE4- Section 9, Township 29, Range 9W (Peters).

Mr. Goetz submitted the 2014 Wellness Payout results to the County Commissioners. Mr. Goetz also discussed the Ploog case with the County Commissioners and John Caton, County Counselor.

Mr. Goetz discussed a non-compliance zoning regulation case. The add-on was not approved for a building permit and the building isn't 50 feet off the property line.

Mr. Goetz left the meeting at 3:30 p.m.

3:30 p.m. Zach Bieghler, Kingman EMS Director, and Emily Graf, Kingman City Manager, presented the Kingman EMS 2014 year-end budget report to the County Commissioners.

Ms. Graf, Mr. Bieghler, Ms. Mendoza, Mr. Hill left the meeting at 3:45 p.m.

The County Clerk submitted the minutes of the Commissioner Board Meeting January 5, 2015 for approval.

MOTION: Commissioner Voran moved to approve the Commission minutes for the meeting of January 5, 2015. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

The County Clerk submitted a Report of Transfers for the One Month ending December 31, 2014 that was received from Linda Langley, County Internal Auditor.

MOTION: Commissioner Steffen moved to approve the report of transfers for the month ending December 2014. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

John Caton, County Counselor submitted an Open Burning Resolution 2015-R3, A RESOLUTION PROVIDING FOR THE DEFINITION AND PROHIBITION OF CERTAIN OPEN BURNING WHEN DEEMED TO BE INJURIOUS TO THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC; DEFINING VIOLATIONS AND PROVIDING PENALTIES THEREFORE for approval.

MOTION: Commissioner Steffen moved to approve RESOLUTION 2015-R3, A RESOLUTION PROVIDING FOR THE DEFINITION AND PROHIBITION OF CERTAIN OPEN BURNING WHEN DEEMED TO BE INJURIOUS TO THE HEALTH, SAFETY AND WELFARE OF THE PUBLIC; DEFINING VIOLATIONS AND PROVIDING PENALTIES THEREFORE. Commissioner Voran seconded. The motion was approved upon the unanimous vote of the County Commissioners.

4:00 p.m. Sheriff Randy Hill submitted the 2014 Summary of services that the Sheriff's Office filed. Sheriff Hill discussed the Equitable Sharing Agreement and Certification to the County Commissioners to sign.

MOTION: Commissioner Voran moved to accept the Equitable sharing agreement and Certification for the Sheriff's Office. Commissioner Steffen seconded. The motion was approved upon the unanimous vote of the County Commissioners.

Sheriff Hill submitted to the County Commissioners a report of the funds received from the vehicles that were sold on the Purplewave auction. The Bids were received as follows:

2005 Ford F150 XLT Supercrew pickup in the amount of \$8,300.00
2001 Ford Crown Victoria Police Interceptor in the amount of \$1,300.00
2001 Ford F350 Super Duty XL pickup truck cab and chassis in the amount of \$6,100.00
1983 Pontiac Bonneville in the amount of \$275.00

Sheriff Hill requested the purchase of joint software to use with the finger print program purchased with grant funding.

Sheriff Hill discussed purchasing a server upgrade and MS License with Choose Networks in the amount of \$175.00 per work station and the Sheriff's office currently has 32 workstations with 7 of those being for the Kingman Police Department.

Sheriff Hill discussed with the County Commissioners that he will be donating old light bars to Norwich City and the City of Kingman. Commissioners agreed that would be a good use of older equipment.

MOTION: Commissioner Steffen moved to adjourn the Board of County Commissioners meeting at 4:42 p.m. Commissioner Foley seconded. The motion was approved upon the unanimous vote of the County Commissioners.